

Hawes & High Abbotside Parish Council

Minutes of the Parish Council meeting held on 24th April 2023

Present:

Parish Cllrs: Jill McMullon(Chair); Peter Metcalfe; David Stephenson; David Cockett; Yurek Waluda; David Colley; Emma Blades; Barry Wilcox.

County Cllr: Yvonne Peacock

Apologies: Cllrs: Sheila Alderson; Marion Lloyd.

Parish Clerk: Mrs Kate Kelly, also Responsible Financial Officer.

Members of the Public : Mrs Ruth Annison; Mr Stuart Armstrong.

Hawes & High Abbotside Parish Council

1	Chairman reminded everyone present of the right to record the meeting although the Council would not be doing so.
2	<u>Consideration of Apologies for Absence</u> Cllrs, S Alderson & M Lloyd due to prior engagements
3	<u>Declarations of Interest</u> None
4	<u>Minutes of Parish Council meeting held on Tuesday 28th February 2023</u> The minutes of the meeting held on 28 th February 2023 had been circulated to all Councillors and posted on the website. Cllr Stevenson proposed that they be adopted as an accurate record of proceedings and this was seconded by Cllr. Metcalfe. The minutes were signed by the Chair.
5	<u>Ongoing Matters</u>
5.1	Update on Concerns re footpaths <ul style="list-style-type: none">• A684 – Appersett to Garsdale :- Councillor Peacock advised that the road is scheduled to be surfaced dressed this summer. It was resolved that this matter be carried forward to the next meeting.• Hardraw road – from A684 :- Councillor Peacock is to approach the Highways Department for an update. It was resolved that this matter be carried forward to the next meeting.

5.2	<p>Update on new Road signs for Lunds.</p> <p>Thanks to Cllr. Peacock for the funds that were received from the locality budget. It has been agreed where the signs are to be placed. We await the Highways Department putting the signs up.</p> <p>It was resolved that this matter be carried forward to the next meeting.</p>
6	<p><u>Planning applications -</u> To consider planning applications</p> <ul style="list-style-type: none"> • R/56/530B - construction of a surfaced vehicle access track at The Woodland Trust Estate, Snaizeholme. <p>It was resolved that the Council had no objections.</p> <ul style="list-style-type: none"> • R/56/351A - Full planning permission for revised siting of storage building and retention of additional storage shed(part retrospective) at Netherend Barn, Widdle, Hawes. <p>It was resolved that the Council had no objections.</p> <ul style="list-style-type: none"> • R/56/498A - Full planning permission for change of use of public building (former Methodist Chapel and Sunday School) to 2 No. local occupancy dwellings (part-retrospective) at Sundays, Chapel Street, Hawes.:- <p>The Councils original concerns remain the same as the initial consultation in 2021. It is stated that the swimming pool is for personal use only however the council feels that this should be a condition of the application if approval is granted. If for any reason this was not a condition condition of the planning approval, if granted, then at least a written undertaken should be provided stating that this was the case. The Council also feel that any windows that look onto adjoining properties should be opaque to respect their privacy.</p> <p>It was noted that there appears to be no exit other than from the front of the property...this is a major concern given the size of the property and could be a problem in an emergency situation.</p> <p>It was resolved that the Clerk should contact the National Park Planning department with these concerns and ask for written assurance re swimming pool and rooms not being used for commercial purposes.</p> <p>-</p> <ul style="list-style-type: none"> • R/56/131I - Full planning permission for conversion, change of use and extension of former bank to form non-residential (Class E) accommodation at ground floor with residential apartments on existing first and second floors at Barclays Bank, Market Place, Hawes:- <p>The Council discussed this application and it was felt that more information was required with regard to the proposed dwellings. It was unclear whether these would be local occupancy or available to use as holiday lets.</p> <p>There was also concern regarding the Barclays Bank ATM situated in the front of the building which is a great benefit to the town. The council would wish written</p>

assurances that this facility would remain in place.

It was resolved that the Clerk should write to the National Park Planning Department with these concerns and seek written assurances re the ATM.

Additional item to the agenda:

Planning Application R/56/139E

This application was received by the Clerk on the afternoon of the meeting.

- R/56/139E - Full planning permission for conversion of redundant agricultural building to local occupancy house/holiday let, together with installation of package sewage treatment plant at West Shaw Farm, Beggarmans Road, Gayle, Hawes, North Yorkshire, DL8 3SF.-

This application had only been received and the Councillors had not had time to study it.

It was resolved that they would look at it and advise the Clerk of their responses prior to the 15th of May which is the date set by the National Park to reply.

7 Planning decisions –

To receive decision's or information relating to recent planning applications

- R/56/358E Full planning permission for alterations to the existing dwelling; extension of living accommodation into the existing domestic outbuilding/store; erection of first floor extension to create an upstairs en-suite and erection of detached single garage and store at Ingledene, Burtersett, Hawes.
- R/56/358F Full planning permission for conversion of existing garage and outbuilding to form a one bedroom holiday let at Ingledene, Burtersett, Hawes.

To receive an update from Cllr McMullon who was to write to YDNP regarding concerns from some residents re the above applications. One concern was the access would be over the village green... whilst assurances were given to the Chairman by the planning officer that both applications were to use the existing access to the property the Parish Council has concerns re the increase in traffic both during construction and after completion if granted:-

This application was discussed. Cllr. McMullon had been told that access would not be over the village green. Cllr. Peacock advised that new plans had been submitted with no access over the village green and that these plans were going before the planning committee in May.

It was resolved that the matter be carried forward to the next meeting for an update.

8 Highways matters

The following updates were received from Cllr, Peacock regarding the issues raised at the February meeting.

- Resurfacing work needing repair, Junction by Café Curva - Tarmac had inspected but were not concerned but will continue to inspect.

It was noted previously that some sections were crumbling. As stated Tarmac will continue to inspect. There is a two year guarantee on the work.

It was resolved that this would be carried forward to the next meeting for an update.

- Replacement of Curbstones - some sections to be replaced, starting outside the public toilet going towards Birdcage walk:-

Cllr. Peacock advised that as stated at previous meetings the work will be carried out in this financial year but has not been given a start date as yet.

It was resolved that this matter be carried forward to the next meeting.

- Update regarding the poor state of the A684 from Appersett to Garsdale, and the road to Hardraw.:-

Cllr. Peacock advised that this work will be carried out over the summer but has not been given a start date as yet.

It was resolved that this matter be carried forward to the next meeting.

- Update regarding repairing of the cobbles which are due to be repaired. It was resolved at the February meeting that businesses directly affected should be contacted as to the timing of the repairs.:-

Cllr Peacock advised that a traffic light system will be in place during this work. The signage for this will be just before the area affected. No date has been set as yet. Cllr. Peacock was to revisit this with the Highways Agency as it was felt that perhaps the bottom part of the cobbled are could be done first, allowed to set and then the top part.

It was resolved that this matter be carried forward to the next meeting.

- Update regarding a complaint that was received regarding bad pot holes between Park House & Beech House, West End, Gayle. Also a blocked culvert affecting the road in the same area:-

Cllr. Peacock advised that the pot holes have been repaired and that the machine to clear the culvert is due to come shortly.

It was resolved to carry the matter forward to the next meeting for an update on the blocked culvert.

9 Financial Matters

9.1 The following accounts were approved for payment.

- Hawes in Bloom, 4 new planters £160.00 Paid

	<ul style="list-style-type: none"> • Mrs K Prudden, Clerks salary £211.93 December 2022 Paid • Hawes Christmas Lights £250.00 Paid <p>The above items were carried forward from the February meeting.</p> <ul style="list-style-type: none"> • Mrs L Dunn – Clerks wages £51.72 • P30 HMRC Tax for Clerks wages Month 11 £12.80 • Mrs L Dunn – Cost of Dell laptop equipment £299.46 • Gayle Institute – Hire of Hall, Year to end March 2023. £160.00 • Mrs K Kelly – Clerks Wages £110.22 • P30 – HMRC Tax for Clerks wages for year ending March 2023. £94.61 • YLCA AGAR Training – Clerk attended. Cost of £25 halved with Bainbridge PC - £12.50 • Yorkshire Dales Accountancy – Fees for services, Year to end March 2023 £168.00 • Wensleydale Tree & Horticultural Services – Work carried out to Cherry Tree near John Blackie memorial. £288.00 • Zurich Municipal – Renewal of public liability insurance. £647.00
<p>9.2</p>	<p>The following receipts were acknowledged.</p> <ul style="list-style-type: none"> • NYCC – Grant to provide & fill new planters for Hawes in Bloom £500. • NYCC – Grant to provide two new Road signs in Lunds. £400. • Coronation Grant £174.
<p>9.3</p>	<p>To receive the latest bank balances and sign statements</p> <p>Copies of bank statements to 31st March 2023 were presented and signed. Current balance was reported as follows:-</p> <p>Unity Bank Account Number 20447960 £19926.58</p>
<p>9.4</p>	<p>Unity Bank</p> <p>It was resolved to use Internet Banking going forward. Forms were completed to allow the Clerk to make payments on behalf of the Council. The Clerk must first contact two of the Authorised signatories on the account by email for authority to make the payments.</p>
<p>10</p>	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • Mrs Ruth Annison had requested to address the meeting regarding the Sunday bus service.:- <p>Mrs Annison gave an informative talk on the local bus service. The £2 farecap has been extended until the end of June. Young people can travel for £1 outwith school hours and she wishes to encourage anyone who is eligible to apply for a Senior Citizens Bus Pass to do so. The results of the recent passenger survey which had been conducted on the Hawes 856 service have been published and the area came out well. There are to be changes to the Sunday bus service run by Dalesbus with one service being withdrawn. The Little White Bus will again provide a service from Garsdale Station on Sundays this summer.</p> <p>The Council thanked Mrs Annison for her informative talk.</p>

	<p>-</p> <ul style="list-style-type: none"> Mr Stuart Armstrong had requested to address the meeting regarding solutions to flooding:- <p>Mr Armstrong gave an interesting talk on flooding on the River Ure. He had previously been involved in a successful flood prevention scheme in another area which he thought would help with the issues in this area.</p> <p>He had submitted proposals to dam five of the tributaries of the Ure to the National Park Authority, Yorkshire County Council and the Environment Agency and had received an acknowledgement. The Park stated that they would look into it. Any proposals have to be costed and a feasibility study conducted.</p> <p>Cllr. Peacock advised that North Yorkshire Council flood management team are looking at flood prevention in the area. They are considering all elements of flood prevention but damming would be included in this.</p> <p>The Council thanked Mr Armstrong for his interesting talk and would support initiatives to prevent flooding.</p>
11.	<p><u>Children's Play Area</u></p> <p>To receive an update re children's play area:-</p> <p>No issues have been reported.</p> <p>It was resolved that the Volunteer who maintains the play area would be invited to give a report at the next meeting.</p>
12	<p><u>King Charles III Coronation</u></p> <p>To follow up on grant and afternoon tea being held on Sunday 7th May:-</p> <p>A grant of £174.00 was applied for and has been received. Cllr. McMullon has received a request to assist with funding for the tea party to celebrate the occasion.</p> <p>It was resolved that the grant monies would be used to assist with funding the tea party.</p>
13	<p><u>Cemetery</u></p> <p>To discuss setting up system re payment of fees for the cemetery:-</p> <p>The first burial is to be held shortly. Cllr. Lloyd is dealing with the cemetery but is away so Cllr. McMullon will meet with the undertaker on Wednesday. There is currently a fee structure in place but it was felt that a booklet containing the Rules for the Cemetery would be helpful.</p> <p>It was resolved that a booklet be produced and that Cllr. Lloyd and the Clerk work out a system for payments to be made and recorded.</p>
14	<p><u>Review of Asset Register</u></p>

	<p>To follow up on progress of the review of assets in the Parish:-</p> <p>The work to update the Asset Register is still ongoing. It was noted that Assets should be registered at the original value. The updated Register will not be available for the end of year Accounts.</p> <p>It was resolved that the new Dell laptop purchased jointly with Bainbridge Parish Council for the Clerk's use at a cost to the Parish of £299.46 be added to the register.</p> <p>It was resolved that a note would be added to the end of year accounts regarding the updating of the Asset register.</p>
19	<p><u>Parish Clerk</u></p> <p>Laura Dunn had been appointed but felt unable to continue in the role. A new Clerk, Kate Kelly has been appointed and was welcomed by the Councillors.</p> <p>The Clerk started the role on 9th March 2023 at a salary of £223.36 per calendar month. The Clerk attended a YLCA session on the Annual Governance & Accountability Return and this was extremely helpful. The cost of this was shared by Bainbridge Parish Council.</p> <p>It was resolved that a contract of employment should be drawn up and signed.</p>
16.	<p><u>A Day in the Dales for Refugees & Asylum Seekers</u></p> <p>To discuss supporting this initiative:-</p> <p>The Council was previously unaware of this initiative. This event is to be held on 24th July 2023 in Carperby and the Council wish them every success and hope that the day is enjoyed by all.</p>
17.	<p><u>Hawes in Bloom</u></p> <p>To discuss donation to Hawes in Bloom:-</p> <p>The Council thanked Cllr. Peacock for the £500 grant funds which had been received and subsequently paid to Hawes in Bloom for the new planters. It was felt that the Hawes in Bloom project is of great benefit to the town.</p> <p>It was resolved that the Council should continue to support Hawes in Bloom with a donation of £600 now and a further £600 later in the year. Cllr. McMullon will contact Hawes in Bloom to advise them.</p>
18	<p><u>Items Added to the Agenda.</u></p> <p>To discuss items which had come in after the agenda was published:-</p> <p>Email from Yorkshire Water regarding White House, Shutt Lane, Sedbusk.</p> <p>An email was received requesting that the Council assist Yorkshire Water in gaining permission from the highways for Morrison water services to carry out work to reinstate the</p>

	<p>verge after previous emergency repairs. The work is within the Village Green and the owners of the green would require to give consent to the work.</p> <p>It was resolved that Cllr. McMullon would telephone Amy Thomas at Yorkshire Water to discuss the matter fully and agree under advisement.</p>
19	<p>A.O.B.</p> <p>To discuss any other business:-</p> <ul style="list-style-type: none"> • Hawes Junior Football Club <p>Cllr. Blades had received a message from Hawes Junior Football Club requesting that the Parish Council consider making a donation of £350.00 towards the cost of the new defibrillator.</p> <p>This matter was discussed and it was The Council wondered whether it would be better to assist with the cost of ongoing maintenance rather than a one off donation.</p> <p>It was resolved that Cllr. Blades would put this idea to the Club.</p> <ul style="list-style-type: none"> • Dirty Streets <p>It had been noted that the streets needed cleaning and also that there was a lot of dog mess not being picked up:-</p> <p>The street cleaning machine has not been seen for some time. Cllr. Peacock offered to find out when this is due in the area.</p> <p>It was felt that more signs re picking up dog waste or being fined might help the situation.</p> <p>It was resolved that the Clerk would contact the District Council to request more signage.</p>
20	<p><u>Agenda Items</u></p> <p>To notify the Clerk of matters for inclusion on the Agenda for the next meeting.</p> <p>None at this time.</p>
21	<p><u>Date of next meeting.</u></p> <p>Annual Residents Meeting to be held on 22nd May at 6.30pm</p> <p>Annual General Meeting to be held on 22nd May 2023 at 7.00pm</p>

Signed as a true record.

Dated.