

HAWES & HIGH ABBOTSDALE PARISH COUNCIL
Thursday 22nd April 2021 at 7.15pm via Zoom

DRAFT MINUTES

Present: Parish Cllrs: Jill McMullon (Chair), Sheila Alderson, Emma Blades, Dave Colley, Marion Lloyd, Peter Metcalfe, Yurek Waluda, Mike Watts, Barry Wilcox

County Council: Cllr Yvonne Peacock

In Attendance: Francesca Cartwright - Parish Clerk

Members of the public: 4

1. **Consideration of apologies for absence** - Apologies were given and accepted from Cllrs Fawcett and Stephenson
2. **Minutes of Parish Council meeting held**

The minutes of the 4th February 2021 meeting were approved as a true and correct record

3. **Declaration of Interests** - Cllr Colley declared an interest in Item # 9 Planning Application R/48/46C Cotterdale Barn, Cotterdale, Hawes
4. **Matters arising from the last meeting** - The Chairman advised that Fran Cartwright had resigned as Clerk per the circulated resignation letter dated 20.04.21. The Clerk's last working day would be 20.05.21. Handovers would be provided to the Parish Council and incoming Clerk as appropriate. The Chairman thanked the Clerk for her hard work. The Clerk said that she had enjoyed working with the Parish Council and wished them every success in the future.
5. **Flooding**

a) Update from Parish Council Flood Working Group - Appersett & Haylands Bridge

Appersett - Cllrs Colley and Metcalfe summarised the report circulated to the Parish Council on 19.04.21.

The summarised suggested next steps per the report are:

1. Formation of a Flood Group (which had previously been recommended by NYCC). There was a general consensus that this should be formed by and made up of Appersett residents given that they are the main stakeholder, formally constituted with governance rules, etc. The Parish Council could be part of this but does not need to be. The Group would need its own bank account for applying for grant funding, etc.
2. Search for engineers, civil engineers and building contractors for a work scope and to refine the budget estimates
3. Make formal contact with The Environment Agency, NYCC, etc.
4. Etc.

The Chairman invited Mrs Ibbotson to speak. Mrs Ibbotson said that local residents had started to look into it and were awaiting a response from James (NYCC) as to how to set up a Group. She felt that Appersett residents would need some help to form a constituted Appersett Flood Group. Cllr Colley advised that Helen White (NYCC) had already been suggested as a contact per the e mail dated 18.12.20 which was included in the report. Cllr Peacock suggested that Helen, James or Louise would be good contacts.

Action - Cllr Metcalfe to send Mrs Ibbotson the Parish Council Flood Working Group Report on Appersett.

The Chairman said that the Parish Council would continue to support Appersett if they set up the Appersett Flood Group.

The Chairman thanked the Flood Working Group for all of their hard work and comprehensive report on the Appersett project. The Chairman also clarified that the Parish Council Flood Working Group was to look into any flood matters within the Parish not just Appersett.

Mrs Ibbotson left the meeting.

Haylands Bridge - (Discussed under AOB) - Cllr Metcalfe advised that the Flood Working Group had not looked into the Haylands Bridge issue yet and now had a good template to work from. **Action - Cllr Peacock to request Highways put it forward as a Capital Programme with a view to raising the height of the bridge.**

6. To consider any items relating to Highways, Bins, Street Lighting

a) Safer Roads Layby Works

The Chairman reported that there had been mixed responses to the lay by works, some residents thought they looked nice but others had experienced access problems. The lay by in Cotterdale would create problems for parking and the dog foul bin was incorrectly sited.

Cllr Peacock advised that the access issues were now being resolved. **Action - Cllr Peacock would follow up on the Cotterdale issues.**

Road Surfacing Works Hawes - The Chairman asked Cllr Peacock if there was an update. Cllr Peacock explained that the plan is to resurface from the School to the Cemetery/30MPH Sign. It was originally timetabled for Oct 20 but Yorkshire Water need to carry out works. There have been delays with revised timelines of Feb 21, Easter 21. Given the summer tourist season will soon be here Cllr Peacock is going to suggest commencing 2nd or 3rd week of Sept 21. It is not straight forward and there is a lot of work to carry out due to deterioration underground and the plans do not correspond with the land.

7. Financial Matters

7.1 Hawes & High Abbotside Parish Council HSBC Bank Account Statements (*Circulated to Parish Councillors on a monthly basis*)

To approve the Accounts paid and note the Income received since the previous Parish Council meeting

The Clerk confirmed that the bank account balance as at 31st March 2021 was £9,979.49.

Resolved unanimously - *The Parish Council approved of all the payments and income paid/received.*

7.2 Year ended 31.03.21 - To appoint internal auditor

The Chairman proposed that Rebecca Morley be appointed to internally audit the Parish Council accounts.

Resolved unanimously - *The Parish Council agreed to appoint Rebecca Morley for YE 31.03.21*

7.3 Year ended 31.03.21 - Annual Governance & Accountability Return (AGAR) - Option to apply to claim exemption (gross income & expenditure below £25,000)

Resolved unanimously - *The Parish Council agreed to apply for the exemption.*

8. Discussion Items

a) Play Parks - Update on maintenance works

The Chairman advised that Play Park volunteers Robin Peters and Ian Fraser had kindly carried out repairs to the Swing Surface and Play House. They had also arranged for the Fire Brigade to hose off the surfaces using the detergent purchased by the Parish Council. Both looked excellent.

Action - Clerk to send thank you e mail.

A Donations Box had been purchased by the Parish Council and installed.

The Chairman advised that she is liaising with RDC to arrange the Play Park Inspection Reports to be reinstated.

RDC had also been contacted to see if someone could come and inspect two trees near the Junior Slide. The Chairman had also tried to obtain quotes for the fencing on the South Side. **Action - Cllr Metcalfe said that he could provide contacts for both.**

b) Land adjacent to Bear Cottage, Hawes

The Chairman reported that she had received a phone call from a local Hawes resident (who had injured his ankle) complaining about the condition of the road service. The Lord of the Manor Bainbridge have been contacted but have said that Highways took over responsibility. **Action - Cllr Peacock will look into this further.**

9. YDNPA Planning Applications

New Applications

The Parish Council had no comment to make on the following new applications:

R/48/122B - Croft Farm, Hardraw - full planning permission to roof over existing midden and livestock and agricultural storage area

R/48/91B - Upper Low Shaw, High Shaw, Simonstone - full planning permission for erection of storage building

R/48/44H - Bushby Garth, Hardraw - householder planning permission for erection of single storey extension to side of existing garage to provide a workspace

R/56/504B - East Birkrigg Farm, Hawes - full planning permission for conversion of barn to dwelling for short term holiday let/local occupancy

R/56/504C - East Birkrigg, Hawes - full planning permission for erection of replacement agricultural building

R/48/46C - Cotterdale Barn, Cotterdale, Hawes - full planning permission for conversion and extension of barn to create a 1 bedroom holiday letting cottage/local occupancy dwelling - **Cllr Colley declared an interest.**

R/56/518 - Barn north of Old Gayle Lane, Hawes - full planning permission for conversion of barn into a 4 no. bedroom dwellinghouse (local occupancy/short term holiday let), along with formalisation of the existing access and associated development

Planning Committee

R/56/475A - full planning permission for conversion of barn to 1 no. local occupancy dwelling or holiday let and installation of package treatment plant at Toms Barn, Appersett - **to be considered at the 23.03.21 Planning Committee meeting.** Cllr Peacock was not aware of the outcome.

Cllr Colley left the meeting

Approved Conditionally

The Parish Council were aware that the YDNPA were experiencing some problems with the Planning Systems. The Clerk had checked on the Citizens Planning Portal and the following applications had been approved conditionally, some since the last Parish Council meeting and some historically.

R/56/304A at Spring Bank House, Town Foot, Hawes, DL8 3NW

R/48/78R/LB at The Old School, Hardraw, DL8 3LZ

R/56/376A at Neukin Barn, The Holme, Hawes, DL6 3QT

R/56/515 - householder planning permission for erection of fence and gate at Tarn House, Widdale, Hawes

R/56/86W - full planning permission for re-roofing the engine shed building and installation of in-line solar panels on the south elevation at Hawes National Park Centre, Dales Countryside Museum, Hawes, DL8 3NT

R/56/461A - full planning permission for change of use of shop to residential at Mount View, Market Place, Hawes

R/56/415H - full planning permission for groundworks to enlarge the existing treatment plant area by 220m², including tree planting and perimeter fence at Wensleydale Creameries, Gayle Lane, Hawes, DL8 3RN

R/56/285/D - full planning permission for conversion of barn/store to community use and use of small, detached building as a kitchen match-hatch facility; change of use of an area of agricultural land to community use to allow repositioning of the football pitch; change of use of an area of land from community use to agricultural;

installation of package treatment plant and creation of new pedestrian access to the site from Brunt Acres Road at Hawes Community Fields, Brunt Acres Road, Hawes

R/48/155C - full planning permission for extension of existing car park into adjacent agricultural field; erection of green oak pavilion with sedum roof within hotel garden and installation of package treatment plant at Stone House Hotel, Hardraw, DL8 3PT

R/48/78T/LB - listed building consent for replacement of front door to the School Master's House (west end of property) at School House, Hardraw, Hawes, DL8 3LZ

R/48/13H - full planning permission for installation of a steel bridge to access farm and dwellings located at West End Farm (the bridge has already been constructed to provide temporary access for the construction work necessary under permissions R48/13B, R48/13F, R48/82A, R48/13E and under Countryside Stewardship field barn restoration agreement 649995) at How Beck Bridge, Garsdale Head, Hawes

Pending Update

The Clerk had checked on the Citizens Planning Portal and the following applications remain pending update:

R/56/516 - full planning permission for erection of 1 No. local occupancy dwelling (bungalow) with associated parking and curtilage at Ings House, Ings Drive, Hawes

R/56/226C/LB - listed building consent for conservation works to repair and stabilise major structural defects at Barn at Low House, Snaizholme, Hawes

R/48/162A - full planning permission for erection of cattle shed and erection of general-purpose agricultural building at The Cragg & Carr, Land at East Birkrigg, Appersett, Hawes

R/48/162B - outline planning permission (with some matters reserved) for erection of agricultural workers dwelling at The Cragg and Carr, Land at East Birkrigg, Appersett, Hawes

10. Correspondence (*Circulated to Parish Councillors*)

- E mail dated 11.02.21 & 24.03.21 from RDC re local government reorganisation - public consultation - **The Chairman encouraged the Parish Council to make submissions.**
- E mail dated 02.03.21 from Friends of the Settle Carlisle Line re Paper 'The Leeds-Settle-Carlisle Line as Part of a Rural Transport Strategy' - **The Parish Council had no comment to make.**
- E mail dated 03.03.21 from Mrs Everett re e mail to RDC dated 22.12.20 and RDC response dated 08.02.21 re Press Access to information - **The Chairman explained that Mrs Everett sent her apologies for not attending the meeting due to having moved out of the area. The Chairman proposed that the Parish Council could, like other Parish Councils engage the self-employed services of a Free Lance Reporter such as Pip Pointon. Pip does not charge to attend the meeting but charges NALC Scale SL1 SCP15 for the time taken to write the summary reports for publication. Seconded by Cllr Metcalfe. Resolved unanimously.**

Ruth Annison said that any reporters could report on the Parish Council meetings. The Parish Council were aware of this.

- E mail dated 09.03.21 querying land ownership near the Ford at Gayle - **The Clerk summarised that the Parish Council had contacted the third party to say that local knowledge suggested the land may be owned by the Lord of the Manor Bainbridge and they would need to make direct contact to substantiate this.**
- E mail dated 12.03.21 from RDC re PFCC Notice of Election Notices - **As displayed on the notice board**
- E mail dated 17.03.21 from Hawes in Bloom - **The Clerk read out the request asking if the Parish Council would kindly consider once again supporting Hawes In Bloom for the coming season. The Chairman advised what an excellent job Hawes In Bloom do and suggested that it was more important than ever to have a lovely display given the difficult times experienced in the last year re Covid. The Parish Council had previously provided £1,500. The Chairman proposed £1,500, Cllr Wilcox seconded. Resolved unanimously.**
- E mail dated 19.03.21 summary of the YDNPA Local Plan Housing Strategy meeting held 11.03.21 - **The Parish Council had no comment to make.**

- E mail dated 30.03.21 from non residents requesting permission for bench in Hawes & High Abbotside in memory of non residents - **Action - Clerk to e mail suggesting the non resident seeks permission to site the bench on private land as the Parish Council has limited capacity for requests from local residents.**
- E mail dated 01.04.21 from local resident re lack of road signage in Widdale - **Action - Clerk to put resident in touch with Cllr Peacock**
- E mail dated 02.04.21 from Appersett resident re condition of village signs at the entry to village in both directions on A684 - **Actions - Cllr Metcalfe will see what he can do to repair the Appersett sign. Cllr Peacock will look into funding. Chairman will look into Burtersett following an e mail she received after the agenda was issued**
- E mail dated 06.04.21 from PWLB re Annual Statement - **The Clerk reported that the outstanding loan balance as at 31.03.21 was £14,705.76**
- E mail dated 11.04.21 & 15.04.21 from RDC re BT Consultation on Intended Programme of Public Payphone Removals. E mail dated 15.04.21 from Cllr Peacock re above BT Consultation - **Noted**

11. Date and Format of future meetings

The Chairman summarised an e mail she had received from Democratic Services, RDC:

It is unlikely that legislation will be in place to continue virtual meetings from 07.05.21. Government is consulting on introducing future legislation to allow future virtual meetings but this does not end until 17.06.21. The Parish Council resolved to continue virtual meetings and extend delegated powers to the Clerk as decisions will need ratification. **Action - Chairman to obtain further advice from RDC in context of Clerk's resignation.**

If meetings were to take place in person various steps should take place re social distancing, etc.

12. Any Other Business

The Clerk explained that after the agenda had been issued an e mail had been received on 16.04.21 from a local Hawes resident complaining about untidy land at Beulah Bank. Cllr Blades reported that she had also received some complaints about a shed and the general mess and untidiness at both ends of Beulah Bank. **Action - Chairman to contact the landowner.**

Cllr Wilcox reported that he had received complaints about heavy speeding vehicles down The Holme. **Action - Chairman to speak to the local Police.**

Cllr Peacock said that the Chairman of RDC is championing a Dementia Project to encourage and recognise retailers, shops, restaurants etc. who are dementia friendly. A number of businesses in Hawes are already doing this and it would be nice for them to display a badge to raise awareness. If anyone is interested the contact telephone number is **07745559938**. **Action - Chairman to ring the RDC Chairman to discuss.**

Cllr Lloyd said that following on from the Village Sign item, she would be happy to look after the Hawes sign near the Cemetery. It was agreed that it would be nice if some planting could be provided as part of the Hawes In Bloom Project. The Chairman thanked Cllr Lloyd. **Action - Chairman to liaise with Richard Noble.**

13. Items for next Agenda

Standing Agenda Items:

Update from Parish Council Flood Working Group

Update from Councillors Against Noise And Speed (CANS) Group

Meeting closed 8.32pm