

# HAWES & HIGH ABBOTSDALE PARISH COUNCIL

Monday 17th May 2021 at 7.15pm via Zoom

## DRAFT MINUTES

**Present: Parish Cllrs:** Jill McMullon (Chair), Emma Blades, David Colley, Marion Lloyd, Mike Watts, Yurek Waluda, Barry Wilcox

**County Council:** Cllr Yvonne Peacock

**In Attendance:** Francesca Cartwright (Clerk), Pip Pointon (Reporter)

**Members of the public:** None

1. **Consideration of apologies for absence** - Apologies were given and accepted from Cllrs Tony Fawcett, Sheila Alderson, Peter Metcalfe and Dave Stephenson

2. **Financial Matters (circulated by e mail)**

### **Annual Governance & Accountability Return (AGAR)/Accounts for 2020/21**

#### **B.1. Annual Internal Audit Report 2020/21**

The Internal Audit report was considered. All the accounts were in order.

#### **B.2. Annual Governance Statement 2020/21 - Section 1**

The Statements from Section 1 of the AGAR were confirmed and it was resolved as a true and correct record.

#### **B.2.i Accounting Statements 2020/21 - Section 2**

The Accounting Statements in Section 2 of the AGAR was considered, and it was resolved as a true and correct record.

#### **B.3. Presentation of the Accounts for the Year 2020/21**

The accounts were presented to the council for the year 2020/21. The accounts were considered and approved by the council.

#### **B.4. Certificate of Exemption - AGAR 2020/21 Part 2**

The Parish Council certified itself as exempt. The total annual gross income for the authority for 2020/21 was £19,692 and the total annual gross expenditure for the authority for 2020/21 was £11,928.

**Action - Chairman and Clerk to sign the appropriate forms and submit various paperwork to external auditors and upload to the Parish Council website.**

3. **Any Other Business**

**The Chairman raised a number of urgent items:**

**Bank Signatories** - Cllr Alderson had obtained hard copy forms to update the bank signatories. Cllr Metcalfe had volunteered prior to the meeting. The Chairman asked for two further volunteers as Cllr Alderson would remain as a signatory. Cllr Blades and Cllr Watts volunteered. The Parish Council agreed unanimously that the three additional signatories would be added to the Bank Mandate. **Action - Signatories to complete the bank forms with the Chairman at the Community Office on Thursday 20.05.21 and send to the bank.**

**Correspondence (circulated by e mail)** - The Parish Council considered a letter received from Ms Wade regarding a post covid lock down celebration event to lift the spirits of the community. The Chairman proposed a contribution of £250.00, Cllr Walluda seconded. The Parish Council resolved unanimously to contribute £250.00. **Action - Chairman to obtain bank details and arrange payment.**

**Yorkshire Water Works in Hawes** - The Chairman explained that she had received a phone call from Yorkshire Water on 07.05.21 stating that they wanted to commence the delayed works in June 2021 due to NYCC needing to complete the resurfacing works within a timeframe for funding. The Chairman had made it clear that this was not appropriate given the businesses in Hawes were seeking to recover from the Covid lock downs. The Parish Council supported this position.

Cllr Peacock agreed that a mid-summer start was not what we want for the town. NYCC have asked Government if they can go beyond the deadline due to the exceptional circumstances of Covid and the plans not corresponding to the underground. Cllr Peacock confirmed that the following estimated timescales have now been agreed:

20.09.21	Yorkshire Water will commence works
Easter 22	Yorkshire Water should finish works (there will be a period of down time over Christmas)
Easter 22	NYCC will commence road surfacing works
May Bank Holiday 22	NYCC will finish road surfacing works

Cllr Peacock has suggested that NYCC/Yorkshire Water need to publicise their plans more widely. They also need to attend a Parish Council meeting. The Chairman agreed. **Action - Invites to a future Parish Council meeting to be arranged.**

**60MPH Signs on A684 at the turn off to Burtersett** - The Chairman asked Cllr Peacock to update the meeting re the excessively large 60MPH signs which had been erected. The signs overhang the A684 in places and are a danger to vehicles. It was also noted that HGVs are not permitted to use the route to Countersett and Marsett. Cllr Peacock said that she had met with them on 17.05.21 and explained that they are not appropriate for the area. The signs cannot be moved immediately as contracts need to be in place with appropriate contractors, but a solution should be found by the end of the week.

**Rubbish Bins near The Chippie, Hawes** - Cllr Lloyd had received a number of complaints of the bins overflowing with rubbish in the mornings. **Action - Chairman to e mail RDC.**

**Clerk** - The Chairman thanked the Clerk for her services to the Parish Council. The Clerk's last working day is Thursday 20.05.21. The Clerk wished the Parish Council all the very best for the future and said that she has enjoyed her time working with the Parish Council.

**Meeting closed at 8pm.**