

HAWES & HIGH ABBOTSID PARISH COUNCIL

CLERK: Mrs Karen Prudden
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Dear Councillor

You are summoned to attend the **Annual Meeting of Hawes & High Abbotside Parish Council**, to be held at **GAYLE INSTITUTE** on **Monday 16th May** starting at **7.00 pm**. **This will be preceded by the Annual Residents' Meeting, starting at 6.30 pm.**

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ANNUAL MEETING OF HAWES & HIGH ABBOTSID PARISH COUNCIL

A G E N D A

- 1. Reminder by the Chairman of the Council's expectations for the audio or visual recording of the meeting.**
- 2. Election of Parish Council Chairman & Vice-Chairman**
To elect a Chairman and Vice-Chairman of the Parish Council for the next year.
- 3. Acceptance of Office**
To receive and complete the Acceptance of Office forms for all councillors following the recent local government elections.
- 4. Apologies for Absence**
To receive apologies and approve the reasons for absence.
- 5. Declarations of Interest**
To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.

All Councillors to complete the Registration of Financial and Personal Interest Forms following the recent local government elections.
- 6. Minutes of the Last Meeting**
To confirm the Minutes of the last meeting held on Monday 28th March 2022 as a true and correct record, and to sign them as such.

7. Ongoing Matters

- 7.1 To receive an update on the situation with access over the village green in Sedbusk.
- 7.2 To receive an update on the planned celebrations for HM The Queen's Platinum Jubilee.
- 7.3 To receive an update on the proposed community ownership of Dale Head Garage

8. Planning Applications

To Receive Decisions/Information Relating to Recent Planning Applications:-

- 8.1 R/56/86X Full Planning Permission for erection of extension to the existing public toilet block (sited within the car park) - Dales Countryside Museum.
- 8.2 R/56/250D- Full Planning Permission for conversion of traditional building to dwelling for local occupancy/short term holiday lets, Cubble Head Barn, Burtersett
- 8.3 R/56/434C/GPDO - Application to determine if prior approval is required under Schedule 2, Part 6 of the Town & Country Planning (General Permitted Development) (England) Order 2015 (as amended) for erection of a polytunnel for horticulture at Chapel House Farm, Shaws Lane, Burtersett.
- 8.4 R/56/528 - Householder Planning Permission for erection of single-storey extension to front of dwelling linking the outbuilding to the dwelling, removal of window from rear elevations and alterations to dwelling's internal layout at Fell View, The Gaits, Gayle.

9. Planning Decisions

- 9.1 R56/285D/DIS1 - Approval of details reserved by Condition 7 (lime mortar sample) of R/56/285D at Hawes Community Fields - Discharge approved 6.5.22.
- 9.2 R/48/68M/LB - Listed Building Consent for use of garage (former coach house) as an office, retain garage doors and install new timber glazed doors behind on raised floor to match house floor level at Rigg House, Hawes - Approved Conditional 13.4.22.

10. Highways Matters

- 10.1 To receive an update on arrangements for a further traffic survey in Burtersett.
- 10.2 To receive an update from Cllr Peacock on Vehicles Speeding in The Holme, Hawes.
- 10.3 To receive an update from Cllr Peacock regarding repairs and maintenance in Hawes.
- 10.4 To receive an update on repairs to potholes and kerbs in Gayle and Hawes.
- 10.5 To consider the way forward in respect of poor re-surfacing in Gayle Lane.
- 10.6 To receive an update from Cllr McMullon regarding the 'birdcage walk' in Hawes.
- 10.7 To receive an update following repairs to Haylands Bridge and Rains Hill.
- 10.8 To receive an update from Cllr Peacock regarding public meetings prior to the re-surfacing work taking place in Hawes.

11. Financial Matters

11.1 To approve the following accounts for payment:

- Mrs K Prudden - £245.33 - April Salary (paid)
- Printed4You Ltd - £240.00 - Jubilee Commemorative Gifts (paid)
- Yorkshire Dales Accountancy - £156.00 - Payroll Processing 21/22
- John Banks - £547.95 - Grass Cutting & Fuel

11.2 To acknowledge the following income:-

➡ £17,500 - RDC - Precept

11.3 To receive the latest bank balances and sign statements

11.4 To consider setting budgets for the forthcoming financial year

12. Correspondence

To consider the following correspondence received and decide action where necessary:-

- 12.1 To receive the Minutes and Synopsis from the Upper Dales Health Watch Meeting
- 12.2 To receive a letter from Hawes in Bloom requesting Financial Assistance
- 12.3 To receive an enquiry regarding Gayle Green
- 12.4 To consider and decide upon a representative to the YDNPA Planning Committee

13. Children's Play Park

- 13.1 To receive an update on the new play equipment
- 13.2 To receive an update from Cllr Waluda regarding the boundary fence repair
- 13.3 To consider the creation of working parties

14. Review of Standing Orders

15. Review of Asset Register

16. To Consider the Creation of Council Working Parties to Oversee Specific Areas

17. Important Matters Raised by the Public for Inclusion on the next Agenda

To notify the Clerk of matters for inclusion on the Agenda for the next meeting.

18. Date of Next Meeting

To confirm the date and venue of the next meeting.