

Hawes & High Abbotside Parish Council

Minutes of the Parish Council meeting held on 22nd May 2023

Present:

Parish Cllrs: Jill McMullon (Chair); Emma Blades; David Stephenson; Marion Lloyd; Yurek Waluda; Sheila Alderson; Peter Metcalfe (who joined late after the end of the Annual Residents Meeting.)

County Cllr. Yvonne Peacock

Apologies: Cllrs Barry Wilcox; David Colley; David Cockett.

Parish Clerk: Mrs Kate Kelly, also Responsible Financial Officer.

Hawes & High Abbotside Parish Council

1.	Chairman reminded everyone present of the right to record the meeting although the Council would not be doing so.
2.	<p><u>Election of Parish Council Chairman & Vice Chairman</u></p> <p>The Clerk sought nominations for the role of Chairman of the Parish Council.</p> <p>Cllr. Alderson nominated Cllr. Jill McMullon and this was seconded by Cllr. Stephenson. Everyone was in agreement and Cllr McMullon accepted the position for a further period.</p> <p>Cllr. McMullon then sought nominations for the role of Vice-Chairman of the Parish Council. Cllr McMullon nominated Cllr Peter Metcalfe and this was seconded by Cllr Alderson. Everyone was in agreement and Cllr Metcalfe accepted the position for a further period.</p> <p>Thanks were expressed to both Councillors for undertaking these roles for the past year and congratulations expressed on their re-election.</p> <p>Cllr McMullon thanked all councillors for their support of the Parish Council.</p>
3.	<p><u>Acceptance of Office</u></p> <p>Cllr. McMullon signed the Acceptance of Office form for Chairman of the Parish Council.</p>
4.	<p><u>Consideration of Apologies for Absence</u></p> <p>Cllr. B. Wilcox due to illness & Cllrs.D Colley & D Cockett due to prior arrangements.</p>
5.	<p><u>Declarations of Interest</u></p> <p>To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.</p> <p>No changes since last year. None for the contents of this agenda</p>

6.	<p><u>Minutes of Parish Council meeting held on Monday 24th April 2023</u></p> <p>The minutes of the meeting held on 24th April 2023 had been circulated to all Councillors and posted on the website. It was agreed that they were an accurate record of the proceedings. The minutes were signed by the Chair.</p>
7.	<p><u>Ongoing Matters</u></p>
7.1	<p>Update on Concerns re footpaths</p> <ul style="list-style-type: none"> • A684 – Appersett to Garsdale :- • Hardraw road – from A684 :- <p>It was noted that a 40mph sign had was in force from Hawes to Appersett. Due to the way the land lies it would not be possible to put a footpath along the verge. The fields adjoining the road flood after heavy rain and any new path over them would become unusable.</p> <p>It was resolved that no further action could be taken at this time.</p>
7.2	<p>Update on new Road signs for Lunds.</p> <p>We are awaiting the new signs to be erected.</p> <p>It was resolved that this matter be carried forward to the next Agenda.</p>
8.	<p><u>Planning applications</u></p> <p>To consider planning applications.</p> <p>These applications were carried forward from the last meeting:-</p> <ul style="list-style-type: none"> • R/56/139E - Full planning permission for conversion of redundant agricultural building to local occupancy house/holiday let, together with installation of package sewage treatment plant at West Shaw Farm, Beggarmans Road, Gayle, Hawes:- <p>The Council discussed this application and whilst there are no objections to the build concerns were raised regarding parking as the access is very narrow and is off a very fast road where there has been an accident recently.</p> <p>It was resolved that the Clerk should advise the planners of these concerns.</p> <ul style="list-style-type: none"> • R/56/358E Full planning permission for alterations to the existing dwelling; extension of living accommodation into the existing domestic outbuilding/store; erection of first floor extension to create an upstairs en-suite and erection of detached single garage and store at Ingledene, Burtersett, Hawes. • R/56/358F Full planning permission for conversion of existing garage and outbuilding to form a one bedroom holiday let at Ingledene, Burtersett, Hawes:- <p>Concerns had been raised previously by the Council regarding access to this property over the green but as the planning has now been amended and a wall is being built this has been satisfied.</p>

With regard to the conversion of the garage to form a one bed holiday let the Council felt that it would be better to have this a local occupancy home as there is a great demand for this type of property for local workers. This application is going before the planning committee this month and it was resolved that Cllr. McMullon would update them and ask if they would consider this request.

New applications:-

- R/56/494B Full planning permission for change of use of vacant ground floor former hair salon to create a one bed holiday let or local occupancy dwelling at Former Hair Salon, Off Market Place, Hawes, North Yorkshire, DL8 3QX :-

There were no objections raised regarding this application, however as per the previous application it was felt that this would be of benefit to the community if this was a local occupancy property due to high demand for this type of property.

It was resolved that the Clerk would notify the planners of this material consideration.

- R/56/141U - Full planning permission for change of use of Ivy Cottage from a retail unit to create additional letting bedrooms and accommodation run in conjunction with the hotel (retrospective) at Cocketts Hotel, Market Place, Hawes :-

There were no objections however it was noted that some visitors to this property park on the private access road.

It was resolved that Cllr. McMullon would speak to the owners of the property and see if something could be added to the website or left in the property pointing out where parking was available.

9. Planning Decisions

To receive decisions/information relating to recent planning applications.

- R/56/498A - Full planning permission for change of use of public building (former Methodist Chapel and Sunday School) to 2 No. local occupancy dwellings (part-retrospective) at Sundays, Chapel Street, Hawes:-

As minuted at the last meeting it was resolved that the Clerk should write to the planners raising our concerns. This was done but no reply has been received.

It was resolved that the Clerk should resend this to the planners.

- R/56/13LI - Full planning permission for conversion, change of use and extension of former bank to form non-residential (Class E) accommodation at ground floor with residential apartments on existing first and second floors at Barclays Bank, Market Place, Hawes:-

It was resolved at the previous meeting that the Clerk should write to the planners asking for clarification regarding whether the dwellings would be local occupancy use and also to ask for a guarantee that the ATM would be retained. The planners have replied confirming that the dwellings will be for local occupancy only and this can be secured by way of a planning

	<p>agreement. They also state that the plans show that the ATM is to be retained but will seek further clarification from the Applicant and come back to us.</p> <p>It was resolved to carry this matter forward until confirmation is received regarding the ATM.</p>
<p>9.1</p>	<p>National Parks Local Plan</p> <p>The Councillors had looked at Version 6 of the local plan and no objections were raised.</p>
<p>10.</p>	<p><u>Highways matters</u></p> <p>To receive updates to the following issues raised at the February meeting:-</p> <ul style="list-style-type: none"> • Resurfacing work needing repair, Junction by Café Curva – It was noted that this area had been marked in blue so hopefully repair work is to be carried out. <p>With regard to the following 4 issues these are still ongoing and it was resolved to carry them forward to the next meeting.</p> <ul style="list-style-type: none"> • Replacement of Curbstones - some sections to be replaced, starting outside the public toilet going towards Birdcage walk • Update regarding the poor state of the A684 from Appersett to Garsdale, and the road to Hardraw. • Update regarding repairing of the cobbles which are due to be repaired. It was resolved at the February meeting that businesses directly affected should be contacted as to the timing of the repairs. • Update regarding a complaint that was received regarding a blocked culvert near Park House & Beech House, West End, Gayle. <p>New Item</p> <ul style="list-style-type: none"> • It was noted that there was an area of the road cordoned off awaiting repair between Snaizeholme Road End & Lanaker Lane. This is on an already fairly narrow road and a motorbike accident has already occurred nearby. Cllr. Peacock agreed to check into this matter. <p>It was resolved to carry it forward to the next meeting for an update.</p>
<p>11.</p>	<p><u>Financial Matters</u></p>

<p>11.1</p>	<p>The following accounts were approved for payment.</p> <ul style="list-style-type: none"> • R Noble – Hawes in Bloom- Grant Monies £500.00 • R Noble – Hawes in Bloom – Donation £600.00 • Hawes Market Hall Trustess- Coronation Grant Monies £174.00 • John Banks – Grass Cutting £262.80 • UK Debt Management PWLB Loan - £906.32
<p>11.2</p>	<p>The following receipts were acknowledged.</p> <ul style="list-style-type: none"> • North Yorkshire Council – Precept £8750.00
<p>11.3</p>	<p>To receive the latest bank balances and sign statements</p> <p>Copies of bank statements to 30th April 2023 were presented and signed. Current balance in Unity Trust Current Account No. 20447960 was £27152.53</p>
<p>11.4</p>	<p>Unity Bank</p> <p>The Clerk has received a password to allow her to sign onto Internet Banking. None of the Authorised signatories on the Account have received anything yet.</p> <p>It was resolved that the Clerk would contact Unity Bank and chase these up.</p>
<p>11.5</p>	<p><u>Year End Accounts</u></p> <p>To receive Draft Accounts for the year end 31st March 2023. The Clerk has completed the Year End Accounts but the AGAR forms have not yet been completed as there was an issue with last years forms.</p> <p>The Clerk has spoken to the Internal Auditor regarding this matter.</p> <p>It was noted that as the Expenditure for the Year was over £25000 this years Accounts will require to be submitted to PKF Littlejohn.</p> <p>The Clerk wanted to thank Brian Weaving of Askrigg who had been a great help with providing an updated spreadsheet. She also wanted to thank Karen Lynch, Clerk to Askrigg PC for her help.</p> <p>The Council were very grateful to Mr Weaving for giving his time and expertise and it was resolved that the Clerk should write a letter on behalf of the Council to thank him.</p>
<p>12.</p>	<p><u>Correspondence</u></p> <p>To consider the following correspondence received and decide action where necessary:-</p> <p>Carried forward from minutes of last meeting:-</p> <ul style="list-style-type: none"> • Email from Yorkshire Water regarding White House, Shutt Lane, Sedbusk:- To receive an update regarding the above:- <p>It was resolved that Cllr. McMullon would write requesting an update.</p>

	<p>New items:-</p> <ul style="list-style-type: none"> • Hawes Bonfire & Fireworks:- A written request had been received asking if the Parish Council would consider a donation towards this year event. This included details of the expenditure for last years event but did not include details of income received. <p>It was resolved that the Clerk should write requesting this information and to carry it forward to the next meeting.</p> <ul style="list-style-type: none"> • Recycling Bins in Hawes Car Park:- A member of the public had written regarding the bins noting that they were overflowing and were an eyesore. Cllr. McMullon had raised this issue with the Council but it was noted that the bins were overflowing now. Cllr. Peacock will also write and raise this matter. <p>It was resolved to carry this matter forward to the next meeting.</p> <ul style="list-style-type: none"> • Rural Market Towns Group:- • The Council had had a years free Membership of this Association which was now up. The Subscription for the next year would be £90.75. <p>It was resolved that the Council wouldn't continue with the Membership and that the Clerk should thank them and advise them accordingly.</p>
13.	<p><u>Children's Play Area</u></p> <p>Robin Peters is ongoing with routine maintenance. The Clerk has ordered replacement parts for a piece of equipment as requested.</p> <p>It was resolved that Cllr. McMullon would ask Robin to provide a list of any items requiring refurbishment.</p>
14.	<p><u>Cemetery</u></p> <p>Cllr. Lloyd has kindly agreed to be in charge of arrangements for the new cemetery which is now in use. A special "cemetery Book" to record burials etc is to be ordered by the Clerk. A price list has been agreed and will be published on the website. Cllrs McMullon & Lloyd had met with the Clerk to discuss a system for cemetery payments which will go through the Council's bank account. It was agreed that Cllr. Lloyd would forward a copy of requests when they're received and that the Clerk would set up a spreadsheet to record the payments. Cllr. McMullon reported that a parishioner had volunteered to clean up the sign on the cemetery wall.</p>
15.	<p><u>Review of Asset Register</u></p> <p>Cllrs. Have been updating the Asset Register. A draft copy has been given to Cllr. McMullon. The review should be completed fairly soon.</p>
16.	<p><u>Hawes Junior Football Club</u></p> <p>Cllr. Blades is still awaiting a formal request from the Club for funds towards the cost of the new</p>

	<p>defibrillator. They have however said verbally that they wish to apply for help with ongoing maintenance costs.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
17.	<p><u>Dirty Streets</u></p> <p>The street cleaning machine has been around since the last meeting. This matter is now resolved.</p> <p>The Clerk apologised as she has not yet had an opportunity to write to NYC requesting more signage about dog mess on the streets. The Council felt that an additional dog waste bin near Gayle Mill between the park and the cemetery might be helpful, but it wasn't clear where this could be situated.</p> <p>It was resolved that Cllr. McMullon would visit the area to see if a potential site for a waste bin could be identified.</p>
18.	<p><u>Parish Clerk</u></p> <p>The Accountants had requested a letter from the Parish Council confirming the Clerk's salary as stated in the minutes of the April meeting.</p> <p>It was resolved that Cllr. McMullon sign the letter and the Clerk will forward this to the Accountant. It was resolved that a contract of employment should be drawn up and signed.</p>
19.	<p><u>Upper Dales Health Watch</u></p> <p>An email has been received from the Upper Dales Health Watch requesting that the Council appoint a representative to attend meetings for the coming year. It was resolved that Cllr. Lloyd would be the Councils representative. Cllr. McMullon thanked Cllr. Lloyd for agreeing to this.</p>
20.	<p><u>Agenda Items</u></p> <p>Other items added to the Agenda:-</p> <p>Parking issues in Hawes:- It was noted that the Parking Wardens had been out ticketing on Monday morning now that the summer regulations have come into force. However there were none around at the weekend when a lot of traffic was double parked and motorbikes were using the marked walking area to drive along.</p> <p>It was resolved that Cllr. McMullon would write to them requesting that they have are present in the town this Bank Holiday weekend.</p> <p>It was noted that the area near Bear Cottage was untidy with a lot of dropped cigarette ends and weeds. This item will be added to the Agenda for the next meeting.</p>
21.	<p><u>Date of next meeting.</u></p> <p>An extraordinary meeting will be held in June to sign off this years Accounts. The next full Parish Council meeting will be held towards the end of August at a date to be agreed.</p>

Signed as a true record.

Dated.