

Hawes & High Abbotside Parish Council

Minutes of the Annual Parish Council meeting held on 31st July 2023

Present:

Parish Cllrs: Jill McMullon (Chair); Marion Lloyd; Yurek Waluda; Sheila Alderson; David Colley; David Cockett.

County Cllr. Yvonne Peacock.

Parish Clerk: Mrs Kate Kelly, also Responsible Financial Officer.

Apologies: Cllrs Barry Wilcox; David Stephenson, Emma Blades, Peter Metcalfe.
Pip Pointon.

Hawes & High Abbotside Parish Council

1.	Chairman reminded everyone present of the right to record the meeting although the Council would not be doing so.
2.	<u>Consideration of Apologies for Absence</u> Cllrs. Barry Wilcox, David Stephenson & Emma Blades due to change of meeting date.
3.	<u>Declarations of Interest</u> To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests. No declarations of interest stated.
4.	<u>Minutes of Parish Council meeting held on Monday 22nd May 2023</u> The minutes of the meeting held on 22 nd May 2023 had been circulated to all Councillors and posted on the website. It was agreed that they were an accurate record of the proceedings. The minutes were signed by the Chair.
5.	<u>Ongoing Matters</u>
5.1	Update on new Road signs for Lunds. The new road signs have been erected and we have had very positive feedback from residents at Lunds. The Highways department are to erect additional signs which have a warning triangle and the words hidden dips & bends for 1 mile. These signs have been ordered. It was resolved that this matter be carried forward to the next Agenda.
6.	<u>Planning applications</u> To consider planning applications:- <ul style="list-style-type: none">• R/56/358E Full planning permission for alterations to the existing dwelling; extension of living accommodation into the existing domestic outbuilding/store; erection of first floor extension to create an upstairs en-suite and erection of detached single garage and store at Ingledene,

Burtersett, Hawes.

- R/56/358F Full planning permission for conversion of existing garage and outbuilding to form a one bedroom holiday let at Ingledene, Burtersett, Hawes:-

The application has been amended and resubmitted. This application is going before the planning committee in August.

It was resolved to carry this forward to the next meeting.

- Full planning permission for a temporary change of use of dwelling/holiday let to accountancy office (for a further temporary period of 36 months) at 2, Chapel Street, Hawes, DL8 3QG - R/56/512A – 1/8/23.

It was resolved that the Council had no objections to the change of use being extended.

- Withdrawal of planning application at Hawes Caravan & Motorhome Club Site, Brown Moor Farm, Hardraw Road, Hawes, DL8 3PS - R/56/533A.- Noted.

7. Planning Decisions

To receive decisions/information relating to recent planning applications.

- R/56/139E - Full planning permission for conversion of redundant agricultural building to local occupancy house/holiday let, together with installation of package sewage treatment plant at West Shaw Farm, Beggarmans Road, Gayle, Hawes:-

The Council discussed this application and whilst there are no objections to the build concerns were raised regarding parking as the access is very narrow and is off a very fast road where there has been an accident recently.

The Clerk had written to the planners with their concerns but had not heard back from them. It was resolved that the Clerk should again advise the planners of these concerns.

- R/56/498A - Full planning permission for change of use of public building (former Methodist Chapel and Sunday School) to 2 No. local occupancy dwellings (part-retrospective) at Sundays, Chapel Street, Hawes:-

As minuted at the last meeting it was resolved that the Clerk should write to the planners raising our concerns. This has been done.

It was resolved that this matter should be carried forward to the next meeting.

- R/56/141U - Full planning permission for change of use of Ivy Cottage from a retail unit to create additional letting bedrooms and accommodation run in conjunction with the hotel (retrospective) at Cocketts Hotel, Market Place, Hawes :-

There were no objections however it was noted that some visitors to this property park on the private access road.

It was resolved that Cllr. McMullon would speak to the owners of the property and see if something could be added to the website or left in the property pointing out where parking

	<p>was available.</p> <ul style="list-style-type: none"> R/56/13LI - Full planning permission for conversion, change of use and extension of former bank to form non-residential (Class E) accommodation at ground floor with residential apartments on existing first and second floors at Barclays Bank, Market Place, Hawes:- <p>It was resolved at the previous meeting that the Clerk should write to the planners asking for clarification regarding whether the dwellings would be local occupancy use and also to ask for a guarantee that the ATM would be retained. The planners have replied confirming that the dwellings will be for local occupancy only and this can be secured by way of a planning agreement. They also state that the plans show that the ATM is to be retained but will seek further clarification from the Applicant and come back to us.</p> <p>It was resolved to carry this matter forward until confirmation is received regarding the ATM.</p> <ul style="list-style-type: none"> R/56/494B Full planning permission for change of use of vacant ground floor former hair salon to create a one bed holiday let or local occupancy dwelling at Former Hair Salon, Off Market Place, Hawes, North Yorkshire, DL8 3QX :- <p>There were no objections raised regarding this application, however as per the previous application it was felt that this would be of benefit to the community if this was a local occupancy property due to high demand for this type of property.</p> <p>It was resolved that the Clerk would notify the planners of this material consideration.</p>
<p>7.1</p>	<p>National Parks Local Plan</p> <p>Version 6 of the local plan is now available to view on the National Parks website. Any comments that Councillors wish to make should be sent to Kate who will forward them onto Cllr. Peacock who is on the review panel.</p>
<p>8.</p>	<p><u>Highways matters</u></p> <p>To receive updates to the following issues raised at previous meetings:-</p> <ul style="list-style-type: none"> Resurfacing work needing repair, Junction by Café Curva :- Councillor Peacock confirmed that Tarmac are coming to carry out the repair work. It was resolved to carry this forward to the next meeting. Replacement of Curbstones - some sections to be replaced, starting outside the public toilet going towards Birdcage walk:- Cllr. Peacock advised that this work would not now be carried out until next year. It was resolved to carry this matter forward until Spring 2024. Update regarding repairing of the cobbles which are due to be repaired. It was resolved at the February meeting that businesses directly affected should be contacted as to the timing of the repairs:- Cllr. Peacock advised that this work would not now be carried out until next year and that the whole area may not be redone. It was resolved to carry this matter forward until Spring 2024. Update regarding the poor state of the A684 from Appersett to Garsdale, and the road to

	<p>Harddraw:- The proposed permanent traffic lights on the A684 are now on hold due to the difficulties in getting an electrical supply to them. The Cllrs. Present at the meeting were not unhappy that this was not going ahead.</p> <p>Cllr. Peacock advised that the bridge on the A684 has currently had the weight limit reduced as it has been found that due to water ingress the bridge is unsafe for larger loads. This matter will be given priority as there may be safety issues. The highways department are to close the road shortly for up to 6 weeks to allow the bridge to be repaired and the normal weight limit to be reinstated. A diversion will be put in place via Harddraw. It is hoped that the road may be sorted out at this time. It is assumed that Highways will check that the bridge in Harddraw is able to carry the vehicle weights that will be required during the road closure. It was resolved to carry this matter forward to the next meeting.</p> <ul style="list-style-type: none"> • Update regarding a complaint that was received regarding a blocked culvert near Park House & Beech House, West End, Gayle:- Cllr. Peacock advised that the jet had been up and the culvert cleared. It was decided that this matter is now resolved. • Update re the area of the road cordoned off awaiting repair between Snaizeholme Road End & Lanaker Lane. This is on an already fairly narrow road and a motorbike accident has already occurred nearby:- It was noted that the traffic lights are still in place and no work has been carried out. Cllr. Peacock will ask the Highways Department for an update. It was resolved to carry it forward to the next meeting for an update. <p>Additional items to the Agenda:</p> <ul style="list-style-type: none"> • It had been noted that The Hill opposite the White Hart is in disrepair. The steps are in poor condition. Cllr. Peacock will raise this matter with the Highways department although it was noted that some of the land is owned by highways but part of it is also owned by the Lords of the Manor. It was resolved to carry this matter forward to the next meeting. • A resident had approached Cllr Colley to advise that the road at The Holme was in poor condition. There was a query over who actually owns that land. Cllr. Peacock will check with highways to see if it comes under their jurisdiction. It was resolved to carry this matter forward to the next meeting.
<p>9.</p>	<p><u>Financial Matters</u></p>
<p>9.1</p>	<p>To approve the following accounts for payment:</p> <ul style="list-style-type: none"> • R Noble – Hawes in Bloom – Grant Monies £500.00 • R Noble – Hawes in Bloom – Donation £600.00 • Hawes Market Hall Trustees- Kings Coronation Grant £174.00 • Mr J Banks – Grass cutting £262.80 • NYCC- Garden Waste Bin Permit - £26.50 • Mr J Banks – Grass cutting £580.00 • J T Atkinson –Materials for Playpark repairs £40.07

	<ul style="list-style-type: none"> • Fenland Leisure Products Ltd – Parts for Playpark repairs £14.64 • Mrs K Kelly – Clerks Wages April £159.53 • Mrs K Kelly – Clerks Wages May £159.53 • Mrs K Kelly – Clerks Wages June £159.53 • P30 HMRC Tax for Clerks wages Month 1 £39.80 • P30 HMRC Tax for Clerks wages Month 2 £39.80 • P30 HMRC Tax for Clerks wages Month 3 £39.80 • Mr J Banks – Grass cutting £525.00 <p>Added to Agenda</p> <ul style="list-style-type: none"> • Mr J Banks – Grass & Hedge cutting & fuel £759.19 • Ann Sokorska- Defibrillator pads – Burterset Institute £132.38
9.2	<p>To acknowledge receipt of the following income:</p> <p>Added to Agenda</p> <ul style="list-style-type: none"> • Donation Box £19.49
9.3	<p>To receive the latest bank balances and sign statements</p> <p>Copies of bank statements to 30th June 2023 were presented and initialled by the Chair. Current balance in Unity Trust Current Account is £23865.12.</p>
9.4	<p>Unity Bank</p> <p>Internet Banking is now up and running. The Clerk should now be able to pay Invoices by bank transfer. It was resolved that one of the Invoices approved above would be paid using this method to ensure it works.</p>
9.5	<p>VAT Return:- To provide an update re completion of VAT return:-</p> <p>The Clerk confirmed that the VAT return for the last two years has been completed and will be submitted to HMRC for payment. It was resolved to carry this matter forward to the next meeting.</p>
10.	<p><u>Correspondence</u> To consider the following correspondence received and decide action where necessary:-</p> <p>Carried forward from minutes of last meeting:-</p> <ul style="list-style-type: none"> • Email from Yorkshire Water regarding White House, Shutt Lane, Sedbusk:- Cllr. McMullon had written requesting an update but we have heard nothing further. It was resolved to carry this matter forward to the next meeting. • Hawes Bonfire & Fireworks:- A written request had been received asking if the Parish Council would consider a donation towards this year event. They have now provided details of last years income & expenditure. It was resolved that the Clerk that the Council would make a donation of £250.00

	<ul style="list-style-type: none"> • Recycling Bins in Hawes Car Park:- The bins had been emptied and the area is now tidy. It was resolved that this matter is now closed. <p>New Items received:-</p> • An Email was received from the National Park regarding a tree being felled in Gayle Conservation Area. The tree was a Lawson cypress at Kiftsgate. The Council were surprised that they hadn't been notified earlier and wanted to know exactly where the tree was and the reason for the request. If the tree was unsafe or unhealthy then it would of course need to come down. It was resolved that the Clerk would write to the Park and request this information. • An Email was received from North Yorkshire Council regarding the review & renewal of local subsidised bus services. The Council are very keen to keep all the existing service as they are very important to the area. Under no circumstances would they wish to see the services reduced. It was resolve that the Clerk would write to the Council with these points. • An Email was received regarding the Camm Farm Peatland Restoration. This is an ongoing project and had been discussed previously at Council Meetings. The Council had no concerns regarding the proposed project and it was resolved that the Clerk should advise them accordingly. • An Email had been received from Hawes Band offering to play in the town on Sundays in the summer. It was felt that it was a bit too late to organise that but it was resolved that the Council would make a donation of £100 to the Band. • An Email had been received from Leyburn Arts Centre asking if the Council would display their monthly flyer detailing events on our notice board. As the board is currently awaiting repair it was resolved that the flyer would be displayed in the Community Office. It was resolved that the Clerk would supply them with the contact details for the office.
<p>11.</p>	<p><u>Children's Play Area</u></p> <p>Repairs have been ongoing. It was noted that the play equipment needs to be repainted. Cllr. Peacock advised that she might be in a position to help with some funds towards the costs. It was resolved that Cllr McMullon would contact the contractor used last time to provide a quote.</p>
<p>12.</p>	<p><u>Cemetery</u></p> <p>The Clerk has drawn up proforma Invoices which Cllr. Lloyd will use to send out for the Accounts due. It was felt that in addition to the Register a Certificate regarding the use or reservation of a grave should be provided to the family or individual concerned. The Clerk had noted that a preprinted Book like this was available to purchase. Each page is duplicated so that the family and the Council would have a record of the grave used or reserved. The Clerk had contacted the Funeral Director for guidance in this matter and he was going to check and confirm that this is what is required. It was resolved that the Clerk should order the necessary books. The Clerk had discovered from the Councils records that a few people had already reserved plots in the cemetery although no specific plot had been allocated. It was resolved that Cllr. Lloyd and the</p>

	Clerk will meet to draw up a spreadsheet and enter the graves onto the spreadsheet and update the Register once it is received.
13.	<u>Review of Asset Register</u> Cllrs. Have been updating the Asset Register. A draft copy has been given to Cllr. McMullon. The review should be completed fairly soon.
14.	<u>Parish Clerk</u> A contract of employment had been drawn up. This was signed by the Clerk and the Chair on behalf of the Council.
15.	<u>Hawes Junior Football Club</u> Cllr. Blades was awaiting a formal request from the Club for funds towards the cost of the new defibrillator. They have however said verbally that they wish to apply for help with ongoing maintenance costs. Cllr. Blades was unavailable for tonights meeting so it was resolved to carry this matter forward to the next meeting.
16.	<u>Dirty Streets</u> The areas concerned have been tidied up and this matter is now resolved.
17.	<u>Upper Dales Health Watch</u> Cllr. Lloyd had attended the latest meeting and the Minutes were discussed. It was noted that they were looking for volunteers to help those in the community who had IT issues and that the little white car is now up and running. The Minutes are displayed in the community office.
18.	<u>Parking issues in Hawes</u> The traffic wardens and police had been in attendance on the Bank holiday weekend as requested and have been seen in the town fairly regularly. It was resolved that this issue is now closed.
19.	<u>Road markings outside White's shop</u> The Council had been approached to see if they considered that double yellow lines should be painted outside White's shop and carry on up to Town Head. After discussion it was resolved that the council were not in favour of this. It was noted that there is a drop kerb there and that it is illegal to park over a drop kerb.
20.	<u>Play park in Gayle</u> It had been reported that there had been some broken glass etc left in the park. This was tidied away. The Police had been notified and are checking the area regularly in the evenings. This matter had now been resolved.
21.	<u>George's Garden, Hawes</u> There had been reports of antisocial behaviour. New signs have been put up and the police are checking it regularly. This matter has now been resolved.
22.	<u>Area around Bear Cottage.</u>

	It had been noted that this area was a bit untidy and unkempt looking. The area is now looking much better and this matter is now resolved.
23.	<u>Atkinsons Account</u> Due to an administrative error the Councils Account with Atkinsons had been closed. The Account is required so that volunteers maintaining the playpark etc. can obtain materials as required. The Clerk contacted Atkinsons who were extremely helpful and efficient and the Account was reopened.
24.	<u>Gayle Bus Stop</u> It had been reported that the bus stop looked in a state of disrepair, particularly the roof. The Council were unsure who is responsible for maintaining it although it was noted that the District Council had removed graffiti from it in the past. Cllr. Peacock will check who is responsible for the upkeep of the bus shelter. It was resolved to carry this matter forward to the next meeting.
25.	<u>Agenda Items</u> There were no items for the next Agenda at this time.
26.	<u>Date of next meeting.</u> The next meeting will be held in Gayle Village Institute on Monday 25th September.

Signed as a true record.

Dated.