

HAWES & HIGH ABBOTSDIDE PARISH COUNCIL

DRAFT MINUTES OF A MEETING

HELD AT THE INSTITUTE, GAYLE
ON MONDAY 5th DECEMBER 2022

Present:

Cllr Jill McMullon (Chair)

Cllr Marion Lloyd

Cllr Emma Blades

Cllr Yurek Waluda

Karen Prudden (Clerk)

Cllr Yvonne Peacock (RDC & NYCC)

Cllr Peter Metcalfe

Cllr David Stephenson

Cllr David Colley

Cllr David Cockett

Members of the Public

Mrs Ruth Annison

Mr Rob Ward

Ms Liz Lawson

1. Council's Expectations for the Audio or Visual Recording of the Meeting

Cllr McMullon advised that the meeting was not being recorded by the Parish Council. No-one else indicated that they were recording the meeting.

2. Apologies for Absence

Apologies had been received and accepted from Cllr B Wilcox and Cllr S Alderson.

3. Declarations of Interest

Cllr Metcalfe declared an interest in item 6.5 on the Agenda.

4. Minutes of the Last Meeting

Minutes of the meeting held on 26th September had been circulated to councillors. Cllr Blades proposed that they be adopted as a correct record of proceedings. This was seconded by Cllr Metcalfe and approved by all those present. The Minutes were duly signed by the Chair.

5. Ongoing Matters

5.1 Central Dales Practice - Cllr McMullon advised that there had been no further updates received from the Practice. A new GP is believed to have joined the Practice in recent weeks. **RESOLVED: CLLR PEACOCK to provide details of the next meeting of the Upper Dales Health Watch in order that a representative from the Parish Council can attend.**

6. Planning Applications

The Clerk had circulated details of the following applications to councillors as they had been received from the YDNPA. No comments had been submitted as the Council had no objections.

6.1 R/56/274F - Householder Planning Permission for erection/completion of boundary walls to rear of dwelling and replacement of pavement (part retrospective) at Force Head Farm, Gayle.

6.2 R/48/78W/LB - Listed Building Consent to install a specialist glazing solution to 9 no windows at School House, Hardraw

6.3 R/56/270G - Full Planning Permission for provision of 18 storage containers, associated parking for nine vehicles and retention of parking for 9 HGV vehicles and 7 trailers at Cornclose, Appersett.

7. *Planning Decisions*

Cllr McMullon confirmed the decisions made on the following applications:-

- 7.1 R/56/493/DIS1 - Approval of details reserved by conditions 3iii (external timber work colour), 3vii (sample panel of lime mortar) and 4 (bat box location) of R/56/493 at Barn at Burtersett Road, Hawes - Discharge approved 26th October 2022
- 7.2 R/56/415K - Full Planning Permission for erection of single storey extension to the cafe kitchen wash up area, relocation of gas tank and re-alignment of stone wall at Wensleydale Creamery - Approved Conditional 19th October 2022
- 7.3 R/56/533 - Full Planning Permission for erection of site manager's bathroom pod at Caravan & Motorhome Club Site, Brown Moor Farm, Hawes - Approved Conditional 24th October 2022
- 7.4 R/56/534 - Householder Planning Permission for removal of existing garage and replacement with detached two storey double garage at Stonecroft, Burtersett Road, Hawes - Approved Conditional - 2nd November 2022
- 7.5 R/56/274F - Householder Planning Permission for erection/completion of boundary walls to rear of dwelling and replacement of pavement (part retrospective) at Force Head Farm, Gayle - Approved Conditional 19th October 2022
- 7.6 R56/535 - Householder Planning Permission for removal of single GRP chimney stack on exposed gable and make good roof with slate to match existing and make good gable up to the apex with stonework to match existing with a dry verge added at 8 Moorhill Top, Gayle Lane, Hawes - Approved conditional 18th November 2022

8. *Highways Matters*

- 8.1 Traffic Survey in Burtersett - Cllr Peacock advised that this is not likely to take place now until the new financial year begins in April 2023. **RESOLVED: CLL PEACOCK to advise the Council when the date of the survey is known.**
- 8.2 Hawes Resurfacing Project & 'Birdcage Walk', Hawes - Cllr McMullon reported that the resurfacing work undertaken by Tarmac had been excellent. Staff were very accommodating and helpful. **RESOLVED: CLERK to write to Highways Area 1 passing on thanks.** Cllr McMullon advised that there were areas outside Cafe Curva that were crumbling and Cllr Peacock confirmed that she had passed this on to Highways who will ask Tarmac to investigate. There is a two year guarantee on the work undertaken. In respect of 'Birdcage Walk', Cllr Peacock advised that she had met with representatives from Highways and was informed that this work should be undertaken in the current financial year. Concern was expressed at the gap in resurfacing near the Central Dales Practice but Cllr Peacock advised that this had been reported and the two areas will be connected shortly.
- 8.3 Road Safety at Lunds - A site meeting had taken place at Lunds, attended by Cllr Peacock, Cllr McMullon and Cllr Stephenson, alongside representatives from North Yorkshire Police and the Highways Department. This had been a useful meeting and it had been agreed that two new signs would be prepared indicating entry to the village ('Lunds - Please Drive Carefully'). Cllr Peacock has offered to fund these with a donation of £400 from her Locality Fund, for which thanks were expressed. Cllr Blades proposed that the expected balance of £50 be paid by the Parish Council. This was seconded by Cllr Stephenson and agreed by all. **RESOLVED: CLLR McMULLON to advise the siting for the two new signs.**
- 8.4 Potholes in Gayle - Cllr McMullon confirmed that these have now been repaired. Cllr Peacock advised that she had been made aware of an issue with something bubbling up from a drain in Gayle after heavy rainfall. She has asked Yorkshire Water/Highways to investigate this and find the source of the problem. **RESOLVED: CLLR PEACOCK to follow-up.**

8.5 Other Highways Concerns

Kerbstones Near The Chippy - Some damaged kerbstones near The Chippy have been 'patched'. Cllr Peacock confirmed that these would be replaced during the current financial year although there were issues with obtaining the stones.

Footpath Between The Chippy and The Market Hall - It was noted that there had been damage to the footpath in this area which had resulted in an area being tarmac, rather than flagstone. **RESOLVED: CLLR PEACOCK to look into this and seek to replace the flagstone.**

Cobbles Between Town Foot and the Market Place - Cllr Peacock confirmed that work was due to begin on this next year which will see the removal of the patches of tarmac and replacement with cobbles.

Hardraw to Haylands Bridge - Cllr Peacock confirmed that work on this area was on the list to be undertaken as soon as practical.

Bridge at Appersett - Cllr Stephenson advised that he had contacted Cllr Peacock with regard to the bridge near Pry House Farm, beyond Appersett, which is in need of resurfacing properly. Cllr Peacock confirmed that she had passed this information on. **RESOLVED: CLERK to include on the Agenda for the next meeting.**

Faulty Streetlight - Cllr Lloyd advised that there was a streetlight out, attached to Fell View, Hawes. **RESOLVED: CLLR LLOYD to provide light number to the CLERK who will report the issue to the District Council.**

9. **Financial Matters**

9.1 The following invoices were approved for payment:-

- ➔ Sam Alsop - £350 Building and Hosting of new Parish Council Website (paid)
- ➔ Mrs K Prudden - £212.13 - Clerk's October Salary (paid)
- ➔ J T Atkinson & Sons Ltd - £128.62 - Materials for Play Park Repairs (paid)
- ➔ John Banks - £225.00 - Grass Cutting in October (paid)
- ➔ NYCC - £90.00 - Refill of Grit Bin at Hawes School (paid)
- ➔ Online Playgrounds - £103.20 - Cableway Seat for Play Area
- ➔ Mrs K Prudden - £5.44 - Supply of Second Class Stamps
- ➔ Mrs K Prudden - £211.93 - Clerk's November Salary
- ➔ Wensleydale Press - £22.80 - New Cemetery Plan
- ➔ Mr R Peters - £19.99 - Paint for Play Park Repairs

Cllr McMullon encouraged everyone to check out the new Parish Council website which had been swiftly created by Sam Alsop.

The Clerk explained that, with regard to the refilling of the grit bin outside Hawes School, this was paid for in alternate years by the Parish Council, and this was one such year.

9.2 The following income was acknowledged:-

- ➔ None had been received since the last meeting

9.3 The Clerk presented bank statements for 31st October, 30th November and 4th December which were checked and signed by the Chair. The Clerk confirmed a balance of £20,084.95 in the current account as at 5th December 2022.

9.4 Precept 2023 - The Clerk advised that she had received information from Richmondshire District Council asking the Parish Council to discuss and agree a level for the Parish Precept for the 2023/24 financial year. In recent years, the Precept has been set at

£17,500. Cllr McMullon proposed that, given the difficult financial climate and the cost of living situation, it would not be appropriate to increase the level of Precept for the next financial year. She therefore proposed that this remain at £17,500 for the year 2023/24. This was seconded by Cllr Metcalfe and agreed by all. **RESOLVED: CLERK to complete the necessary forms and return them to the District Council by the end of December.**

10 Correspondence

- 10.1 Request for Funding from 'Hawes in Bloom' (Richard Noble) - A letter had been received from Mr Noble asking the Parish Council to consider helping to fund the purchase of four large troughs for Town Foot. An application had been made to Cllr Peacock's Locality Fund which has awarded £500 but there will be a shortfall of £160 in the total purchase price. Councillors discussed this and it was noted that in future, the plan is to fill the planters with plants that do not require replacing every year. Cllr McMullon suggested that the 'Hawes in Bloom' project was a real asset to the community and proposed that the Parish Council make a donation of £160 towards the cost of the new planters/. This was seconded by Cllr Stephenson and everyone was in favour. **RESOLVED: CLERK to issue a cheque for £160 to Mr Noble.**
- 10.2 Rural Market Towns Groups - The Clerk advised that she had been offered a free trial membership to this group which provides a voice for rural communities and promotes best practice in rural service provision. The Clerk asked councillors to consider if they wished to take membership at the end of the trial. **RESOLVED: CLERK to forward information to CLLR McMULLON who will look into this further and report back. CLERK to include on the Agenda for the next meeting.**
- 10.3 Request for Funding of 'Tommy' Structures - The Parish Council had been approached to consider a request to fund the purchase of two 'Tommy' structures for Hawes, at a cost of £350, marking the sacrifice of many in the First World War. However, Cllr McMullon reported that a very generous benefactor had kindly purchased these and they will be a lovely addition to the town's War Memorial. **RESOLVED: CLLR LLOYD to provide contact details to CLLR McMULLON who will write a letter of thanks to the benefactor.**
- 10.4 Sunday DalesBus Service - Mrs Annison had asked to make a brief presentation to the meeting regarding the Sunday DalesBus service. She began by stressing that she was not here to seek funding and that the budget had now been completed. Whilst the passenger survey had been undertaken the results were not yet available. However, there were benefits to the Hawes community and Mrs Annison asked to present these at the next meeting of the Council. Whilst the funding is currently secured, there is no certainty over the funding situation from April 2023. There is a target in place to reduce private car usage by 48% by 2030, which is a significant target to achieve. However, by that point it will be too late to seek funding to help achieve the target. The matter needs to be taken seriously now. Cllr McMullon thanked Mrs Annison for her presentation.
- 10.5 Suspension of Post 16 Services at The Wensleydale School - The Clerk had received, and circulated, a report on the outcome of a consultation on the future of Post 16 provision at The Wensleydale School in Leyburn. The outcome of the consultation is that Post 16 services have been suspended for the foreseeable future. Cllr Peacock said that this decision was disappointing but, given the low numbers of Post 16 students, the school believed it would be better use of their funding to focus on the main school teaching. Discussion took place on the alternative options for students in the area and it was noted that there will be a range of courses available at Darlington College and Richmond School. Once these are the closest locations for studies, students will be entitled to seek transport, although it was noted that the cost for this currently stands at £600 per student per year and represents a significant journey. Cllr Blades noted that many students from Hawes prefer to head towards Cumbria for higher and further education and wondered if there was a connecting bus service from Sedbergh to Kendal. **RESOLVED: CLLR PEACOCK will**

look into this and report back to the next meeting. Cllr Peacock offered to assist with appeals should any student be refused transport to their nearest college.

10.6 Hawes Christmas Lights - A request had been received from the Hawes Christmas Lights Committee asking the Parish Council to consider a donation towards this year's Christmas Festival which had taken place this weekend. Councillors discussed the matter and believed that this event was an asset to the community and enjoyed by many. Cllr McMullon proposed that the Parish Council make a donation of £250. This was seconded by Cllr Waluda and agreed by all. **RESOLVED: CLERK to issue a cheque to the committee.**

11. **Children's Play Parks**

11.1 Volunteer Maintenance Group - No report had been received since the last meeting although it was noted that repairs had been undertaken by the volunteers which were appreciated.

12. **Asset Register**

Work will remain ongoing in this respect. **RESOLVED: CLLRS WALUDA AND STEPHENSON will undertake this work over the next few months, with assistance from councillors if available. The Register would be presented to the Parish Council at the next annual meeting.**

13. **Cemetery**

Following an enquiry to hold a burial at the new Cemetery, enquiries had been made in the files, and from those involved in the original discussions, but no information had come to light or records found relating to this area. However, thanks were expressed to Ian Woolley and Nancy, who had provided a great deal of assistance to Cllr McMullon in her enquiries. Mr Woolley had subsequently mapped out plots in the new Cemetery and a plan had been drawn up. Cllr Lloyd had kindly agreed to take on the management of the Cemetery and had undertaken research of other local burial authorities to establish their fee structures. She had prepared a proposal for fee scales which was presented to councillors and discussed at this meeting. These showed two fee scales - one for local residents and a higher scale for non-local residents. All councillors were in agreement that the fee scale proposals be accepted and put into effect. **RESOLVED: Information regarding the new Cemetery (fees and point of contact) will be provided to the Upper Wensleydale Newsletter for inclusion in their February issue.** Cllr McMullon thanked the Wensleydale Press for printing the new plan and Cllr Lloyd for her efforts in setting up a system of management for the Cemetery. Cllr McMullon will assist Cllr Lloyd if the need arises.

13. **Important Matters Raised by the Public for Inclusion on the Next Agenda**

Rural Market Towns Group Membership (Cllr McMullon)

Re-surfacing of Bridge at Appersett

Transport to Access Post 16 Services at Cumbrian Schools/Colleges (Cllr Peacock)

Sunday DalesBus Service - Passenger Survey Feedback (Mrs Annison)

14. **Date of Next Meeting**

The next meeting will be held on **MONDAY 27th FEBRUARY.2023** starting at **7.00 pm**, at **GAYLE INSTITUTE.**

There being no further business, the Chairman closed the meeting at 8.00 pm.

Signed as a True Record: **Date:**

Name: