

Hawes & High Abbotside Parish Council

Minutes of the Annual Parish Council meeting held on 20th November 2023

Present:

Parish Cllrs: Jill McMullon (Chair); Peter Metcalfe; Marion Lloyd; David Colley; David Cockett; David Stephenson; Emma Blades.

Yurek Waluda, joined the meeting late due to attending a prior meeting
County Cllr. Yvonne Peacock.

Parish Clerk: Mrs Kate Kelly, also Responsible Financial Officer.

Three members of the public.

Apologies: Cllr. Sheila Alderson, Cllr. Barry Wilcox

Hawes & High Abbotside Parish Council

1.	Chairman reminded everyone present of the right to record the meeting although the Council would not be doing so.
2.	<u>Consideration of Apologies for Absence</u> Cllrs. Barry Wilcox, contacted to advise that due to transport issues he had been unable to attend. Cllr. Sheila Alderson also sent apologies.
3.	<u>Declarations of Interest</u> To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests. No declarations of interest stated.
4.	<u>Minutes of Parish Council meeting held on Monday 25th September 2023</u> The minutes of the meeting held on 25 th September 2023 had been circulated to all Councillors and posted on the website. It was agreed that they were an accurate record of the proceedings. The minutes were signed by the Chair.
5.	<u>Ongoing Matters</u>
5.1	Update on new Road signs for Lunds. The new signs warning of dips and bends have been erected. Parish Councillors have been contacted by people living locally to say that they are pleased as the new signs seem to be working and drivers are slowing along that stretch of road. This matter is now resolved.
6.	<u>Planning applications</u> To consider planning applications.

- Full planning permission for erection of agricultural building over livestock pens at West Birkrigg, Hawes, DL8 3LP - R/56/511A
No objections were raised.
- Listed building consent for Internal works to ground floor entrance lobby, bar and dining area and to bedrooms 3, 5 & 26 on first floor at Stone House Hotel, Sedbusk, Hawes, DL8 3PT - R/48/155D/LB
No objections were raised.
- Full planning permission to replace the existing gravel finishes at the front of the hotel with stone paving and for the addition of wrought iron gates between two existing gate posts at Stone House Hotel, Sedbusk, Hawes, DL8 3PT - R/48/155G
No objections were raised.
- Listed building consent for erection of low stone rubble wall externally to the Gate House and conversion of the external wood store into a beer store at Stone House Hotel, Sedbusk, Hawes, DL8 3PT - R/48/155F/LB
No objections were raised.
- Full planning permission for erection of low stone rubble wall externally to the Gate House and conversion of the external wood store into a beer store at Stone House Hotel, Sedbusk, Hawes, DL8 3PT - R/48/155E
No objections were raised.

7. Planning Decisions

To receive decisions/information relating to recent planning applications.

- R/56/139E - Full planning permission for conversion of redundant agricultural building to local occupancy house/holiday let, together with installation of package sewage treatment plant at West Shaw Farm, Beggarmans Road, Gayle, Hawes, North Yorkshire, DL8 3SF.

The Clerk had written to the planners voicing the Councils concerns. This matter is noted as under consideration by planners.

It was resolved that it be carried forward to the next meeting.

- R/56/498A - Full planning permission for change of use of public building (former Methodist Chapel and Sunday School) to 2 No. local occupancy dwellings (part-retrospective) at Sundays, Chapel Street, Hawes.

The Clerk had written to the planners voicing the Councils concerns. This matter is noted on the planning website as awaiting legal agreement.

It was resolved that this matter should be carried forward to the next meeting.

- R/56/13LI - Full planning permission for conversion, change of use and extension of former bank to form non-residential (Class E) accommodation at ground floor with residential apartments on existing first and second floors at Barclays Bank, Market Place, Hawes.

The Clerk had written to the planners asking for clarification regarding whether the dwellings would be local occupancy use and also to ask for a guarantee that the ATM would be retained. The planners have replied confirming that the dwellings will be for local occupancy only and this can be secured by way of a planning agreement. They also state that the plans show that the ATM is to be retained but will seek further clarification from the Applicant and come back to us.

This matter is noted on the planning website as awaiting legal agreement.

It was resolved that this matter should be carried forward to the next meeting.

- Full planning permission for a temporary change of use of dwelling/holiday let to accountancy office (for a further temporary period of 36 months) at 2, Chapel Street, Hawes, DL8 3QG - R/56/512A – 1/8/23.

This has been approved with conditions.

It was resolved that this matter is now closed.

- R/56/358E Full planning permission for alterations to the existing dwelling; extension of living accommodation into the existing domestic outbuilding/store; erection of first floor extension to create an upstairs en-suite and erection of detached single garage and store at Ingledene, Burtersett, Hawes.
- R/56/358F Full planning permission for conversion of existing garage and outbuilding to form a one bedroom holiday let at Ingledene, Burtersett, Hawes.

This matter was to be discussed at the planning meeting on 15th November.

It was resolved to carry this forward to the next meeting.

- Full planning permission for alterations and extension to agricultural barn, including removal of roof sheets and re-roof in artificial stone slates, all walls to be reclaimed natural stonework (part retrospective) at Agricultural Land & Barn, A684 Main Street, Hawes, North Yorkshire, DL8 3NH - R/56/541

This has been approved with conditions.

This matter is now resolved.

- Application to determine if prior approval is required under Schedule 2, Part 6, of the Town & Country Planning (General Permitted Development) (England) Order 2015 (as amended) for a proposed new length of forest road (490m x 3.5m) to extend the existing road for the purposes of timber extraction at Widdale Foot, Widdale, Hawes (SD 81317 86456) - R/56/507A/GPD

- Prior approval has been granted.

This matter is now resolved.

7.1	<p>National Parks Local Plan</p> <p>Cllr. Peacock gave an update on the Local Plan. No boundaries have been set around the villages yet. It has been agreed that in future all new homes built within the National Park will require to be lived in.</p> <p>It was resolved to carry this forward to the next meeting.</p>
7.2	<p><u>NYC Draft Housing Strategy 2024-2029</u></p> <p>An email had been circulated to all Councillors regarding this matter. An invitation had also been received from Cllr. Peacock to attend a meeting that she is hosting in Bainbridge Village Hall later this week. Cllr. Blades has agreed to attend the meeting on behalf of the Parish Council.</p>
8.	<p><u>Highways matters</u></p> <p>To receive updates to the following issues raised at previous meetings:-</p> <ul style="list-style-type: none"> • Resurfacing work needing repair, Junction by Café Curva :- No date has been given yet for when the work might be completed. <p>It was resolved to carry this forward to the next meeting.</p> <ul style="list-style-type: none"> • Update regarding the poor state of the A684 from Appersett to Garsdale, and the road to Hardraw:- <p>The bridge has been repaired and the road has reopened. The weight limit restriction is still in place as more work will be required before that can be raised. The potholes were not done at the same time although Cllr. Peacock had suggested that to them.</p> <p>It was resolved that the Clerk should write to the Highways department.</p> <ul style="list-style-type: none"> • Update re the area of the road cordoned off awaiting repair between Snaizeholme Road End & Lanaker Lane. This is on an already fairly narrow road and a motorbike accident has already occurred nearby <p>The traffic lights are still in place and no work has yet been carried out. Cllr. Peacock has not yet been given a start date for the work from the Highways Department. It was noted that the temporary traffic lights blew down in the recent high winds.</p> <p>It was resolved that the Clerk would advise the highways department of this and to carry the matter forward to the next meeting.</p> <ul style="list-style-type: none"> • It had been noted that The Hill opposite the White Hart is in disrepair. The steps are in poor condition. <p>It was noted that some of the land is owned by highways but part of it is also owned by the Lords of the Manor. The National Park may be responsible for part of it as well. The Pennine Way footpath comes through this area and the steps in front of Heriots are in a bad state of repair.</p> <p>Cllr. Peacock had contacted the Highways department and they sent a link to a website which would show the areas the highways department were responsible for. Cllr Peacock passed on the link to the Clerk. Unfortunately the website only gives limited information and no map is available. Part of the area is owned by the Lord Trustees of the Manor. The Clerk will write to</p>

	<p>the Council requesting a map detailing exactly who owns which parts and will also write to the Lord Trustees and the National Park authority outlining the Councils concern over the poor condition of the area.</p> <p>It was resolved to carry this matter forward to the next meeting.</p> <ul style="list-style-type: none"> • A resident had approached Cllr Colley to advise that the road at The Holme was in poor condition. There was a query over who actually owns that land. Again it is believed that Highways are responsible for some and that the Lord Trustees of the Manor own part of the land. <p>The Clerk will write to the Council requesting a more detailed map for the future and write to the Lord Trustees advising that a complaint has been received regarding the condition of the surface.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
<p>9.</p>	<p><u>Financial Matters</u></p>
<p>9.1</p>	<p>To approve the following accounts for payment:</p> <ul style="list-style-type: none"> • Hawes Bonfire & Fireworks – Donation - £250.00pd • Hawes in Bloom – Donation - £600.00pd • P M Iveson Ltd – Cemetery Hedge Cutting - £228.00 • Hawes United Junior F.C. – Donation- £500.00pd • Trustees Market House, Hawes- Hire of Hall- £15.00 • Mr J Banks – Grass Cutting & Fuel- £555.40 • PWLB Loan – Qtly. payment- £588.24+Int.£302.94=£891.18 DD • Mrs K Kelly – Clerks Salary October 23- £178.76 • HMRC – P30 Month 7 - £44.60 • YLCA Webinar Finance & Budgeting ½ with Bainbridge PC £12.50 • Mr J Banks – Grass Cutting -£250.00 • NYC – Replenishment of grit bin - £90.00 • Ivan - Painting of playpark equipment - £575.00
<p>9.2</p>	<p>To acknowledge receipt of the following income</p> <ul style="list-style-type: none"> • HMRC – VAT Refund - £3632.42 • North Yorkshire Council – Precept 2nd instalment £8750.00 • Town Foot Donation Box £1.81
<p>9.3</p>	<p>To receive the latest bank balances and sign statements</p> <p>Copies of bank statements to 31st October 2023 were presented and initialled by the Chair. Current balance in Unity Trust Current Account is £31670.05</p>
<p>9.4</p>	<p>Unity Trust Bank</p> <p>The signatories have now received their passwords and have logged in.</p> <p>It was resolved that an the Clerk and two of the signatories would meet to make an initial payment.</p>

<p>9.5</p>	<p>Unity Trust Bank – Savings Rates</p> <p>The Clerk noted that a healthy balance was sitting in the Current Account not earning interest. She advised that Unity Trust Bank are currently offering 2.75% on an instant access savings account and 5% on a Fixed Term Savings account for 1 year.</p> <p>It was resolved that an Instant access savings account should be opened and that the Clerk should report back regarding the Terms & Conditions of the Fixed Rate Deposit.</p>
<p>9.6</p>	<p>Precept.</p> <p>The Precept for Financial Year 2024/2025 requires to be set and advised to North Yorkshire Council.</p> <p>The Clerk had attended a Webinair by the Yorkshire Local Council Association which was very helpful regarding the Guidelines around setting the Precept.</p> <p>The Clerk provided Councillors with a spreadsheet detailing Income & Expenditure for the last two years, the year to date and projections for the end of this financial year and the financial year 2024/25.</p> <p>After discussion by the Councillors and taking into Account the rising cost of living in other areas Cllr. McMullon proposed that the Precept be kept at £17500 again this year. This was seconded by Cllr. Metcalfe.</p> <p>It was resolved that the Clerk will notify North Yorkshire Council of this decision.</p>
<p>9.7</p>	<p><u>National Joint Council Cost of Living Increase.</u></p> <p>To discuss email received regarding this years salary award.</p> <p>NALC had advised of the new salary increase awarded for this financial year.</p> <p>It was unanimously resolved that the Clerk should receive this award in full. The Clerk thanked the Council for this and also their kind comments re her work to date.</p>
<p>10.</p>	<p><u>Correspondence</u></p> <p>To consider the following correspondence received and decide action where necessary:-</p>
<p>10.1</p>	<ul style="list-style-type: none"> • Email from Yorkshire Water regarding White House, Shutt Lane, Sedbusk:- Cllr. McMullon had written requesting an update but we have heard nothing further. <p>It was resolved to carry this matter forward to the next meeting.</p>
<p>10.2</p>	<p>Emails received from Mike Hirst regarding defibrillators.</p> <p>The Hawes defibrillator has now been repaired and returned by Zoll and is back in use. The cabinet is in a state of disrepair and needs replacing. There are two types of cabinet available, made from different materials. It was agreed that the material chosen should require the least maintenance.</p> <p>An electrician will be required to fit the new cabinet.</p> <p>It was resolved that a new cabinet should be ordered.</p> <p>The Councillors wished to thank Mike Hirst for his and help and for all the work that he carries out</p>

	throughout the year.
10.3	<p>Email received from RTS Forestry regarding proposed Widdale Woodland Consultation.</p> <p>The Council support this idea in principle but would wish to see full planning before making a final response.</p> <p>It was resolved that the Clerk should write and advise them of this.</p>
10.4	<p>Email received regarding the Future of Sports, Leisure & Wellbeing in Yorkshire.</p> <p>Cllr. McMullon had completed this survey on behalf of the Council.</p> <p>This matter is now resolved.</p>
10.5	<p>Email from WHP Telecoms regarding siting of new telecoms mast.</p> <p>An email was received and circulated to Councillors from WHP Telecoms regarding a proposed base station installation at Cam Houses to improve 4g coverage in the area. This would include the installation of a 20 metre tower. This is a pre-planning proposal. It was noted that this is one of a chain of towers that would be required.</p> <p>In principal the Council would like more mobile coverage in the area however they would like more detail and would prefer to see the final planning proposal before discussing further.</p> <p>It was resolved that the Clerk should write to WHP Telecoms accordingly.</p>
10.6	<p>Email from Andrew Fagg re proposed bench at playing fields.</p> <p>Mr Fagg had written to advise that the Upper Wensleydale Sports & Recreational Association would like to place a Bench on Hawes Community fields. They have no funding available at the moment and Mr Fagg requested that if anyone contacted the Council re placing a bench in the area that we pass on this information.</p> <p>It was resolved that the Clerk would keep a note of this and if anyone approached the Council regarding placing a Bench that they would be advised of this as a potential site. The Clerk will advise Mr. Fagg of this decision.</p> <p>This matter is resolved.</p>
10.7	<p>YDNPA Autumn Parish Forum 23</p> <p>Cllr. McMullon tried to join this online meeting on behalf of the Council but unfortunately the technology did not enable her to.</p> <p>Slides from that evening have now been received and circulated to the Councillors.</p> <p>This matter is now resolved.</p>
10.8	<p>Introductory Webinar for the North Yorkshire & York Local Nature Recovery Strategy (LNRS)</p> <p>An invitation had been received to join this Webinar meeting. Cllr. Stephenson agreed to do so on behalf of the Council.</p>

	It was resolved to carry this matter forward to the next meeting.
10.9	<p><u>Letter from local Citizens Advice.</u></p> <p>A Letter had been received from the above advising of the work that they carried out in our Area. This work is appreciated by the Parish Council and as they are a self-funding organisation it was agreed to make a donation of £100.</p> <p>This matter is now resolved.</p>
11.	<p><u>Children's Play Area</u></p> <p>Repairs have been ongoing.</p> <p>As discussed at the last meeting the signage may need updated and a proposal was received that we consider planting a mixed hedge along the current fence. The boundary stone wall at Beulah Bank needs attention. The Council wondered whether anyone living locally who can repair dry stone walls might consider doing this on a voluntary basis. If so please contact the Clerk or approach one of the Councillors.</p> <p>The play equipment has now been repainted and looks fresh and bright.</p> <p>It was resolved to carry this item forward to the next meeting.</p>
12.	<p><u>Cemetery</u></p> <p>Cllr Lloyd gave an update regarding the Cemetery. The Register of Burials & Grant of Exclusive Rights books have now been received and Cllr. Lloyd will complete all the entries to date and send out Certificates as required. Cllr. Lloyd does not have full contact details for one family and it was resolved that the Clerk should write to the member of the same family who reserved the plot on their behalf and ask for full details. It was agreed that the Grant of Exclusive Rights would be set at a period of 100 years.</p> <p>The Clerk had sent out the Invoices for payment to the Funeral Director and funds have now been received.</p>
13.	<p><u>Review of Asset Register</u></p> <p>Cllrs. have been updating the Asset Register. This matter is ongoing and Cllr. McMullon is currently reviewing the updated Register.</p> <p>It was resolved that this matter is carried forward to the next meeting.</p>
14.	<p><u>Upper Dales Health Watch</u></p> <p>The next meeting of the above is to be held on the 21st of November. Cllr. Lloyd will attend and report back at our next meeting. The minutes of the UDHW meeting will be available on our website.</p>
15.	<p><u>Gayle Bus Stop</u></p> <p>It had been reported that the bus stop looked in a state of disrepair, particularly the roof which is covered in moss. Cllr. Peacock has contacted North Yorkshire Council and correspondence between</p>

	<p>them is ongoing.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
16.	<p><u>NYC – Lets Talk Money</u></p> <p>The above communication was received from North Yorkshire Council. It is a survey asking the Councils thoughts on which areas should received priority for funding. The Council discussed this and agreed that as tourists are vital to the areas economy then access to the Dales must be easy. Locals also need to be able to carry out their business quickly and efficiently. Road maintenance repairs and drainage were therefore seen as high priority for spending.</p> <p>It was resolved that the Clerk would reply to NYC accordingly.</p>
17.	<p>Councillors Register of Interests</p> <p>It had been brought to our attention that the Councillors Register of Interests were not included on our website. This is a legal requirement.</p> <p>It was resolved that the Clerk would have this information added to the website.</p>
18.	<p><u>Parish Clerk</u></p> <p>The Clerk discussed buying a new printer with Bainbridge PC as agreed and they are happy to share the cost of the printer.</p> <p>It was resolved that a printer should be purchased and a contract agreed for the inks.</p>
19.	<p><u>Monthly Police Report.</u></p> <p>This was discussed and will be added to the website. The local police officer has requested dates for the next Council meeting.</p>
20.	<p><u>Potential BT Payphone and Telephone Box Removal</u></p> <p>Cllr. Peacock advised that BT had failed to notify North Yorkshire Council before putting up notices and sending these emails. This is not following the legal procedures. The Parish Council are vehemently opposed to the removal of these telephone boxes which are a much needed lifeline in these areas where mobile telephone coverage is still poor and power outages common.</p> <p>The Clerk wrote to BT as agreed at the last meeting. No response or update has yet been received. Cllr. Peacock also advised them in the strongest terms that these are extremely necessary due to poor mobile phone coverage in the area.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
21.	<p><u>Remembrance Day Commemoration</u></p> <p>Cllr. McMullon had attended the commemoration service and laid a wreath on behalf of the Parish Council. Cllr. Lloyd also attended. It was noted the parade seemed smaller this year. Cllr. Blades wondered whether it would be possible to purchase large poppy shaped emblems from the Royal British Legion for next year.</p> <p>It was resolved that the Clerk would look into this and report back at the next meeting.</p>

22.	<p><u>D-Day Celebrations June 2024</u></p> <p>This had been circulated to all Councillors. Cllr. McMullon agreed to ask if the beacon could be lighted. The schools may also become involved. It was agreed to find out if the school had received the information.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
23.	<p><u>Agenda Items</u></p> <p>Cllr. Stephenson raised the matter of overhanging trees on Sedbusk village green which scratch the minibus when it goes up there. The Clerk will check that the trees on the green belong to the Parish and this will be on the Agenda for the next meeting.</p>
24.	<p><u>Resignation of Councillor.</u></p> <p>Councillor David Colley advised that he is resigning from the Parish Council with effect from tomorrow, 21st November. He had enjoyed his time on the Council. Cllr. McMullon thanked him for his work on the council and wished him well in his future endeavours.</p> <p>It was resolved that the Clerk would notify North Yorkshire Council of the vacancy.</p>
25.	<p><u>Date of next meeting.</u></p> <p>The next meeting will be held in Gayle Village Institute on Tuesday 30th January.</p>

Signed as a true record.

Dated.