

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Hawes & High Abbotside Parish Council

County area (local councils and parish meetings only):

### Financial year ending 31 March 2024

Prepared by (Name and Role): Kate Kelly Clerk/RFO

Date: 18/04/2024

	£	£
<b>Balance per bank statements as at 31/3/24</b>		
Current Account		
account 1	27,414.3	27,414.3
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		27,414.3
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx ( <b>enter these as negative numbers</b> )		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
<b>Net balances as at 31/3/24 (Box 8)</b>		<b>27,414.3</b>