

Hawes & High Abbotside Parish Council

Minutes of the Annual Parish Council meeting held on 19th May 2026

Present:

Parish Cllrs: Jill McMullon (Chair); Yurek Waluda; Sheila Alderson; Peter Metcalfe; David Cockett, Ruth Lindsey.

NYCllr. Yvonne Peacock

Parish Clerk: Mrs Kate Kelly, also Responsible Financial Officer.

Nine Members of the Public

Apologies:

Cllr. Emma Blades

Cllr. David Stephenson

Cllr. Nichola Hillary

Hawes & High Abbotside Parish Council

1	Chairman reminded everyone present of the right to record the meeting although the Council would not be doing so.
2	<p><u>Election of Parish Council Chairman & Vice Chairman</u></p> <p>The Clerk sought nominations for the role of Chairman of the Parish Council.</p> <p>Cllr. Cockett nominated Cllr. Jill McMullon and this was seconded by Cllr. Alderson. Everyone was in agreement and Cllr McMullon accepted the position for a further period.</p> <p>Cllr. McMullon then sought nominations for the role of Vice-Chairman of the Parish Council. Cllr McMullon proposed Cllr. Emma Blades and this was seconded by Cllr Metcalfe. Everyone was in agreement and Cllr Blades had confirmed before the meeting that she would be happy to continue in the role if proposed.</p> <p>Thanks were expressed to both Councillors for undertaking these roles for the past year and congratulations expressed to Jill & Emma.</p> <p>Cllr McMullon thanked all councillors for their support of the Parish Council.</p>
3	<p><u>Acceptance of Office</u></p> <p>Cllr. McMullon signed the Acceptance of Office form for Chairman of the Parish Council.</p>
4	<p><u>Consideration of Apologies for Absence</u></p> <p>Cllr. Blades & Cllr. Hillary are away on holiday.</p> <p>Cllr. David Stephenson is recovering from surgery.</p>
5	<p><u>Declarations of Interest</u></p> <p>To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.</p>

	No changes since last year. No declarations of interest.
6	<u>Minutes of Parish Council meeting held on Tuesday 24th March 2026</u> The minutes of the meeting held on 24th March 2026 had been circulated to all Councillors and posted on the website. It was agreed that they were an accurate record of the proceedings. The minutes were signed by the Chair.
7	<u>Councillor Vacancy</u> Two residents have contacted us to advise that they might wish to be a Councillor. This is welcome news. They were both in attendance at the meeting. As there are two candidates we will need to conduct short interviews with them. The Clerk will contact them to discuss this and send out the eligibility forms for completion and return.
8	<u>Ongoing Matters</u>
8.1	Communications with NYC Cllr. McMullon, the Clerk & NYCllr. Peacock will attend a meeting with Deborah Flowers of NYC in Hawes on 8 th June to discuss the ongoing issues.
8.2	Litter Bin at Club in Hawes After further correspondence with NYC we have now been advised that they do not have a bin with a cigarette tray. It is apparently the Clubs responsibility to keep the area outside their premises clean. However this area is used by many visitors and residents and is not used solely by people using the club premises. On pressing NYC we were advised that these type of bins were currently not in stock and there were no plans to order them at this time. NYCllr. Peacock stated that she will raise this with NYC
8.3	Tree at Hawes Primary School The Clerk contacted NYC to ask if the work could be scheduled during the half term break as this would be safer for the children attending the school. They replied that as we are now in the nesting season the tree will not be cut down until later in the year. The Clerk will write and state our disappointment that the work was not carried within the agreed timescale.
8.4	Little White Bus An email has now been received showing the cost of the key fobs at just under £100 and it was resolved that the Council will pay for these on receipt of an Invoice. This matter is now resolved.
8.5	The Sandemanian Cemetery As agreed at the previous meeting the Clerk had written requesting further information. No response has been received so far. This item will be carried forward to the next meeting.
9	<u>Planning applications</u> To consider planning applications. <ul style="list-style-type: none"> • Full planning permission for retrospective landscape works - existing as proposed and for proposed landscape works in respect of ponds and planting of shrubs and trees (application is part-retrospective) at Gaudy House Farm, Gaudy Lane, Gayle, Hawes, DL8 3NA - R/56/30J- No comments were received. • Section 73 application to vary Condition 2 (approved plans) of R/56/290E (Householder planning permission for erection of extension to lower ground floor to accommodate the new internal staircase and corridor to the bedrooms; replacement of windows and doors; changes to rooflights and the addition of solar panels; installation of 2 No air source heat pumps within new external

	<p>shelter) in respect of the proposed relocation of a previously approved pair of ASHP units, from the south-west to north-east area of the application site at Loxley House, The Holme, Hawes, DL8 3QR - R/56/290F- This application had been circulated to Councillors and it was resolved that we had concerns as to the moving of the heat pump from the original application. It will be very close to a neighbouring property and will cause noise and disturbance to the neighbours. These concerns were logged with the planners.</p> <p>Listed building consent for replacement of 4no. single glazed sliding-sash windows on front elevation with 4no. double glazed units (slim-profile) in either timber a timber alternative product at Rigg House West, Hawes, DL8 3LR - R/48/100H/LB – No comment</p>
<p>10</p>	<p><u>Planning Decisions</u></p> <p>To receive decisions/information relating to recent planning applications.</p> <ul style="list-style-type: none"> • Full planning permission for retention of 6 extra static caravans (retrospective) at Bainbridge Ings Caravan Site, Old Gayle Lane, Gayle, DL8 3NU - R/56/10Q - approved conditional • Full planning permission for replacement of existing unauthorised kitchen extract ventilation flue to rear of existing public house (part retrospective) at Board Hotel, Market Place, Hawes, DL8 3RD - R/56/172C – under consideration • Full planning permission for erection of a two storey side extension to the west elevation of the dwelling and for conversion and extension of the existing outbuilding to provide a self-contained annexe for use ancillary to the main house at Wyngate, Burterset, Hawes, DL8 3PB - R/56/100B - approved conditional • Full planning permission for internal refurbishment of existing farmhouse, and for change of use of the adjoining stone barn to create additional residential accommodation at Yore House, Lunds, Sedbergh, LA10 5PX - R/48/174 - approved. • Full planning permission for siting of 1no hut for short-term, self-catering visitor accommodation within the southwest corner of the woodland at Thorneymire Barn, Appersett Gill, Appersett, DL8 3LU - R/56/185K – under consideration • Full planning permission for the installation of a 15m lattice training tower and concrete base along with ancillary development thereto at GTec House, Unit 5 Charcoals Way, Upper Wensleydale Park, Hawes, DL8 3AU - R/56/437D- already approved on 20th March. • Full planning permission for retention of touring caravans (tourers) pitches and access works (retrospective) at Bainbridge Ings Caravan Site, Gayle Lane, Gayle, Hawes DL8 3NU - R/56/10T – under consideration <p>Full planning permission for internal alterations and change of use of part of an existing traditional farm building (barn), and its physical connection to the attached dwellinghouse to provide ancillary residential accommodation for extended family use at Browna Paddocks, Breconbar, Askrigg, DL8 3JJ - R/48/175 – Approved.</p>
<p>11</p>	<p><u>Protected Tree Applications</u></p> <p>None.</p>
<p>12</p>	<p><u>Large Shed on Mr Fagg’s land</u></p> <p>A large shed has appeared on Mr Fagg’s land. Mr Fagg had sent a card to the Parish Council prior to the meeting advising that he had had a visit from YDNPA planning enforcement officer about a tent that he had erected as they had received complaints about it. He advised that this was a blue tent and it was temporary.</p> <p>However a photograph seen at the meeting was not of a blue tent but of a shed and it is this that</p>

	<p>the planning enforcement officer has stated has to come down. The planning enforcement office are writing to Mr Fagg with a view to removing the structure as it is in breach. The Parish Council agreed with YDNPA planning departments decision. This matter will be carried forward to the next meeting.</p>
13	<p><u>Highways matters</u> To receive updates to the following issues raised at previous meetings:-</p> <ul style="list-style-type: none"> • Bridge adjoining Hawes club.- NYC have checked this and declared it safe. This item is now resolved. • Gayle Bank Lane- reported on NYC portal • Large Vehicles on Kit Lane, The Gaits, Gayle.- A response has been received from Ian Beighton, NYC proposing that a sign saying Unsuitable for long vehicles & caravans should be put in place. The Parish Council thought that this would help but also requested that it states Do Not Follow SATNAV. The Clerk will reply to Ian. • Update re the area of the road cordoned off awaiting repair between Snaizeholme Road End & Lanaker Lane. – the road is currently closed and the repairs are being carried out. • Burtersett Road- Quickline have left damaged surface leading to potholes.- reported on NYC portal. • Pothole coming out of ford in Gayle.- reported on NYC portal • The kerbstones between the Fish Shop & Market Hall were repaired with tarmac which has just come off again.- reported on NYC portal. <p>These items will be carried forward to the next meeting. Residents at the meeting mentioned that road closure signs should show dates and times and that NYC should update Google Maps so that visitors using satnav. Would have current up to date information. This will be raised at the meeting with Deborah Flowers of NYC.</p>
14	<p><u>Financial Matters</u></p>
14.1	<p>The following accounts were approved for payment:</p> <ul style="list-style-type: none"> • Mrs K Kelly- Clerks Salary – March £205.48 • Mrs K Kelly-Clerks Salary – April £205.68 • HMRC -P30- Qtr 4 - £155.28 • E-ON Next – Electricity April DD - £21.17pd • E-ON Next – Electricity May DD - £24.13pd • Unity Trust Bank – Service Charge- March £6.00pd • Unity Trust Bank – Service Charge- April £7.00pd • Mrs K Kelly- HP Printer Ink- £6.49 • Parish Liaison- New Website Set-up- £360.00 • Mr J Banks – Grasscutting - £327.38 • PWLB – DD -Loan repayment - £815.44 • Yorkshire Dales Accountancy – Fees 25/26- £204.00 • Hawes Methodist Cemetery- Donation to wall repairs- £300
14.2	<p>The following receipts were acknowledged.</p> <ul style="list-style-type: none"> • North Yorkshire Council – Precept £10000.00

14.3	To receive the latest bank balances and sign statements Copies of bank statements to 30 th April 2026 were presented and signed. Current balance in Unity Trust Current Account was £29848.13 Current balance in Unity Trust Deposit Account was £20390.05
14.4	PWLB Loan The balance outstanding as at 31 st March 2026 is £8823.36
14.5	Year End Accounts <ul style="list-style-type: none"> • The Accounts for the year end 31st March 2026 had been circulated to Councillors prior to the meeting. The Clerk has completed the Year End Accounts and the Internal Audit has been completed by Paul Miller. The Clerk read out the Notes to the Accounts and The Explanation of Variances. • The AGAR (Annual Governance & Accountability Return 2025/26 was completed and signed by the Chair. • It was resolved to send the Certificate of Exemption to PKF Littlejohn, the external auditors, as t/o under £25k. The Clerk will ensure these documents are sent and that everything is posted on the website per the laid down procedures. • VAT return – The Clerk will complete this prior to the next meeting.
15	<u>Correspondence</u> To consider the following correspondence received and decide action where necessary:-
15.1	Notice Board in Car Park near George's Garden This unused Notice Board is in a state of disrepair. The Clerk will request that NYC remove it.
15.2	Top Yard, ST. Margaret's Church, Hawes An email was received from Mr Ian Woolley advising that the wall repairs had now been carried out at a cost of £1720.00 and requesting that the Parish Council consider giving a donation towards the repairs. It was resolved that a donation of £300 be made.
15.3	Appersett Flood Group An email had been received from the Secretary of Appersett Flood Group advising that all the work that they had done had been completed and had been successful in stopping flooding in Appersett. The Group is now going to close and they have requested that NYC & the Parish Council ensure that the drains etc. are kept clear in the future. The Parish Council congratulated them and thanked all concerned for their hard work in sorting out this issue. NYCllr. Yvonne Peacock had also thanked them and she will ensure that Highways regularly clear out the drains.
15.4	YDNPA Northern Parish Forum The notes from this meeting were circulated to Councillors
16	<u>Children's Play Areas</u> Mark Murphy was unable to attend , we are hopeful that he will be able to attend the next meeting or provide an update. Town Foot Playpark <ul style="list-style-type: none"> • Climbing structure – the quotes and further information re guarantees etc were discussed and it was resolved to award the contract to Synergy. The Clerk will advise them accordingly. • Fence at Top of Park • Rocket • Culvert • Slide Gayle Park <ul style="list-style-type: none"> • Update re shelter roof.

	<p>There are no updates on the other issues as no report was received.</p> <ul style="list-style-type: none"> • Bealah Bank Play Area • Boundary wall – This has now been repaired and is resolved.
17	<p><u>Cemetery</u> There has been little use this Year and the only expenditure was for grass cutting.</p>
18	<p><u>Upper Dales Health Watch</u> Cllr. McMullon had attended the latest meeting regarding the setting up of the Reeth Branch Surgery. (Did Yurek attend?) Concerns had been raised by residents re the provision of Health Care is the present staff had also to cover the patients from the Reeth practice. The Central Dales practice reassured them that the current service would not be adversely affected and a letter is to be sent to all residents advising them of the way forward. Cllr. McMullon & Cllr. Waluda agreed to distribute these letters. The letter will also be posted on our website.</p>
19	<p><u>Parish Clerk</u> The new gov.uk website has been set up. Liz Lawson kindly provided some pictures of the Area which will be used on the website. New gov.uk. email addresses have been provided for all Councillors and these will be activated and used going forward. We received an email from Ruth Annison regarding the 150th Anniversary of the Settle/Carlisle railway. A special brochure has been produced and Cllr. McMullon distributed these to the Councillors. Thanks to Mrs Annison for these.</p>
20	<p><u>Monthly Police Report</u> No recent reports had been received.</p>
21	<p><u>Emergency Plan</u> This is ongoing.</p>
22	<p><u>Agenda Items</u> None</p>
23	<p><u>Date of next meeting.</u> The next meeting will be held in Gayle Village Institute on Tuesday 28th July.</p>

Signed as a true record.

Dated.